



FLORIDA
DEPARTMENT
of **STATE**

Voter Registration Entities Overview for Supervisors of Elections' Offices

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Florida Fish and Wildlife Conservation Commission (FFWC) and Subagents

Voter Registration Agencies (VRAs)

SECTION ONE

National Voter Registration Act (NVRA)

(52 U.S.C. § 20501 - 52 U.S.C. § 20511)

- Enacted in 1993:
 - State law version enacted in 1995 (Chapter 94-224, Laws of Florida; § 97.057, Fla. Stat.)
- Introduced national procedures for voter registration including:
 - Allowed persons to register to vote and to receive driver license services at the same time (“Motor- Voter”)
 - Designated governmental or public offices/agencies to offer voter registration opportunities (VRAs)

Types of VRAs

Offices that provide public assistance

- Department of Health's Special Supplemental Food Program for Women, Infants, and Children
- Department of Children and Families:
 - Supplemental Nutrition Assistance Program
 - Medicaid/Kidcare Medicaid Program
 - Temporary Cash Assistance Program

Offices that provide state funded programs for persons with disabilities

- Agency for Persons with Disabilities
- Department of Veteran's Affairs
- Department of Education:
 - Division of Blind Services
 - Division of Vocational Rehabilitation
- Department of Financial Services – Division of Workers' Compensation
- Disability offices at public colleges and universities

Types of VRAs (continued)

Armed Forces Recruitment Offices

- Army
- Navy
- Marines
- Coast Guard
- National Guard

Centers for Independent Living

- Umbrella organization- Florida Association of Centers for Independent Living
- Federally mandated under Rehabilitation Act of 1973 (29 U.S.C s.725)

Public Libraries

- Operate under slightly different rules than other VRAs
- Includes county libraries and municipal libraries

VRA's Duties Regarding Applicant

- Offer voter registration opportunities at the same time as application for agency's core services
- Assist to the same degree with voter registration application as with application for agency's services
- Provide access to voter registration form
- Give notice of rights:
 - Right to receive voter registration services
 - Right to file complaint
 - Right not to have benefits conditioned on registration
 - Right of privacy

VRA's Duties – Applications

- Accept voter registration applications:
 - Completed at agency
 - Dropped off in person
 - Mailed to agency

- Forward all complete and incomplete voter registration applications to Supervisor of Elections office within five (5) calendar days:
 - Timely returns ensures application is processed in time for any upcoming book closing/registration deadline

VRA's Duties – Training and Reporting

- Designate a NVRA Coordinator:
 - Must provide training to staff on voter registration responsibilities

- Report on voter registration activity:
 - Quarterly report on number of applicants for agency's services and compared to voter registration activities
 - Use form DS-DE 131
 - Send report to DOE

- NVRA VRA Preference Form (DS-DE 77 - 1/2012)

- Combined form to help VRAs meet responsibilities:

- o Voter application
- o Notice of Rights
- o Recordkeeping – record of voter registration activities

- Available in English and Spanish

- Library VRAs are not required to use this form

NATIONAL VOTER REGISTRATION ACT Preference Form/Application

Client's preference (check the box only in 1. or 2.)
 If you do not check any box, it will be considered that you chose not to register or update your voter registration at this time.
 1. If you are not registered to vote where you live now, would you like to **apply** to register to vote today?
 Yes No, I decline
 2. If you are registered to vote where you live now, would you like to **update** your voter registration record?
 Yes No, I decline

CLIENT: _____
 Name or identification number Date

Official Use Only (check all that apply)
 (Note: Only a client who is eligible can decline or accept an opportunity to register or update a record on his or her behalf)
 1. Client applied for: New service/assistance Address change
 Renewal of service/assistance At home In person By phone Online/web service
 2. How client applied: Submitted registration application Was sent form/application on ____/____/____ (date)
 Did not complete application/book form/application

Notice of Rights
 Help: If you would like help in filling out your voter registration application, we will help you. The decision whether to seek or accept help is yours. You may fill out the voter registration application in private.
 Benefits: If you are applying for public assistance from this agency, applying to register, or declining to register to vote will not affect the amount of assistance you will be provided by this agency.
 Privacy: Your decision not to register or update your record and the location where you applied to register or update your voter registration record is confidential and may only be used for voter registration purposes.
 Formal Complaint: If you believe someone has interfered with either your right to apply to register or to decline to register to vote, your right to privacy in deciding whether to apply to register to vote, or your right to choose your own political party or other political preference, you may file a complaint with: Florida Secretary of State, Division of Elections, NVRA Administrator, R.A. Gray Building, 500 S. Bronough Street, Tallahassee, Florida 32399-0250. Forms for filing a complaint are available at <http://election.dos.state.fl.us/nvra/index.shtml> or call 1-850-245-6200.
(Authority: National Voter Registration Act (42 U.S.C. 1973gg; sections 97.039, 97.038, and 97.0386, F.S.)

To Register to Vote in Florida, You Must:

- Be a U.S. citizen (a lawful permanent resident **cannot** register or vote)
- Be at least 18 years old (you may pre-register if you are at least 16 years old although you cannot vote until you are 18 years old)
- Be a Florida resident
- Have had your right to vote restored if you have ever been convicted of a felony
- Have had your right to vote restored if a court has ever declared you to be mentally incapacitated as to your right to vote.

If you do not meet these requirements, you are not eligible to register.

You Can Register to Vote at:

- Any Supervisor of Elections' office
- Any driver's license office or tax collector's office that issues driver's licenses
- Any voter registration agency (that is, any public assistance office, any office that provides services for persons with disabilities, any center for independent living, any armed forces recruitment office or any public library)
- The Division of Elections (Florida Department of State)

You Can Hand-in or Mail a Completed Application to Any of the Locations Listed Above
 If mailing, mail with sufficient postage to:

Division of Elections
 R.A. Gray Building
 500 S. Bronough Street
 Tallahassee, Florida 32399-0250
 (contact information: 850-245-6200; <http://election.dos.state.fl.us>)

Your Supervisor of Elections will contact you if your application is incomplete, denied, or a duplicate. Once you are registered, you will receive a voter information card.

*****Turn Page Over for Registration Application*****

Part 1 - Instructions
 (b) Requirements: If you are a U.S. citizen and have not been registered with a political party in this state, that means voters registered with a political party can only vote for that party's candidates in a partisan race on a primary election ballot. However, regardless of the political party with which you registered, you can still vote in the primary election of any issue, city nonpartisan race or any race where the candidate will face no opposition in the general election.
 If you have not been registered with a political party, you must first declare your political party affiliation (on the ballot or on the ballot) before you can vote in a partisan race. If you have not been registered with a political party, you must first declare your political party affiliation (on the ballot or on the ballot) before you can vote in a partisan race. If you have not been registered with a political party, you must first declare your political party affiliation (on the ballot or on the ballot) before you can vote in a partisan race.
 If you do not provide any of the following information, you will be registered without any party affiliation. For a list of political parties registered in Florida, go to the Division of Elections' website under the heading "For the Voters at Home" (<http://www.elections.state.fl.us>).
 If you are registering to vote in Florida, you have issued one of the ID numbers (check "None" if you do not provide any of the following: American Indian/Alaskan/Native Hawaiian, Asian/Pacific Islander, Black (Not Hispanic), Hispanic, Multi-racial, (Not Hispanic), or Other.
 Public Record Notice: This application becomes a public record when filed. However, the following information is not available to the public and is used only for voter registration purposes: your FL DLR ID # and SSN where you registered to vote, and whether you declared to register or update your voter registration record when asked by a voter registration agency. Your signature can be viewed but not copied. (Section 119.07(5), Fla. Stat.)
 Official Offense: It is a third-degree felony to submit false information. Penalties include fines up to \$5,000 and/or up to 5 years of prison.
 Questions: For more information, contact your local supervisor of elections, or write to the Division of Elections' website at <http://www.elections.state.fl.us>.
 Información en español: Consulte el sitio de Internet del supervisor de elecciones de su condado o la información obtenida en el formulario en español.

Part 2 - Form (national mail-in application)
 This space for office use only
 Yes No
 Yes No
 First Name _____ Middle Name(s) _____
 Apt. or Lot # _____ City/Town _____ State _____ Zip Code _____
 Home _____ City/Town _____ State _____ Zip Code _____
 ID Number (optional) _____ ID Number - (Do not fill in the information for your state)
 Ethnic Group _____
 Mail/affirm that: _____
 I am/affirm that: _____
 Date: _____
 Please sign full name (or put mark) _____
 Month _____ Day _____ Year _____
 From when you changed it?
 I am/affirm that: _____
 Middle Name(s) _____
 We are registering from the address in Box 2, what was your address when you were registered (before)?
 Apt. or Lot # _____ City/Town/County _____ State _____ Zip Code _____
 If you have no address, please show on the map where you live.
 If other landmarks, please _____ NORTH ↑
 How _____
 Put _____
 If not this application? Give name, address and phone number (phone number optional).

Public Libraries – Special Procedures

- Simplified paperwork:
 - Not required to develop or use preference form or notice of rights
 - Not required to record declinations to register
 - Alternatively provide paper statewide voter registration application (DS-DE 39)
 - Provide access to use online voter registration @ www.registertovoteflorida.gov
- Simplified reporting:
 - Report number of paper registration applications forwarded by each library in the county to the SOE
 - Are not required to use reporting form
 - All other provisions still apply

Supervisor of Elections' Role to VRAs

- Make voter registration applications available upon request
- Conduct outreach/training to VRAs in county
- Incorporate VRAs' roles into voter education programs
- Assign proper source code of applications received from VRAs into statewide voter registration system so that statistical reports reflect VRA activity:
 - Check envelope to see if it is from a VRA
 - Some VRAs may include a cover letter
 - Important for federal statistical reports (USEACEAVS)

Resources

- VRA Laws and Regulations:

- **Federal Law – National Voter Registration Act**, 52 U.S.C. § § 20501 – 20511

<https://uscode.house.gov/view.xhtml?path=/prelim@title52/subtitle2/chapter205&edition=prelim>

- **State Law – Section 97.058, Florida Statutes**

http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&Search_String=&URL=0000-0099/0097/Sections/0097.058.html

- **Rule 1S-2.048, Florida Administrative Code**

<https://www.flrules.org/gateway/RuleNo.asp?title=ELECTIONS&ID=1S-2.048>

- DOE NVRA website:

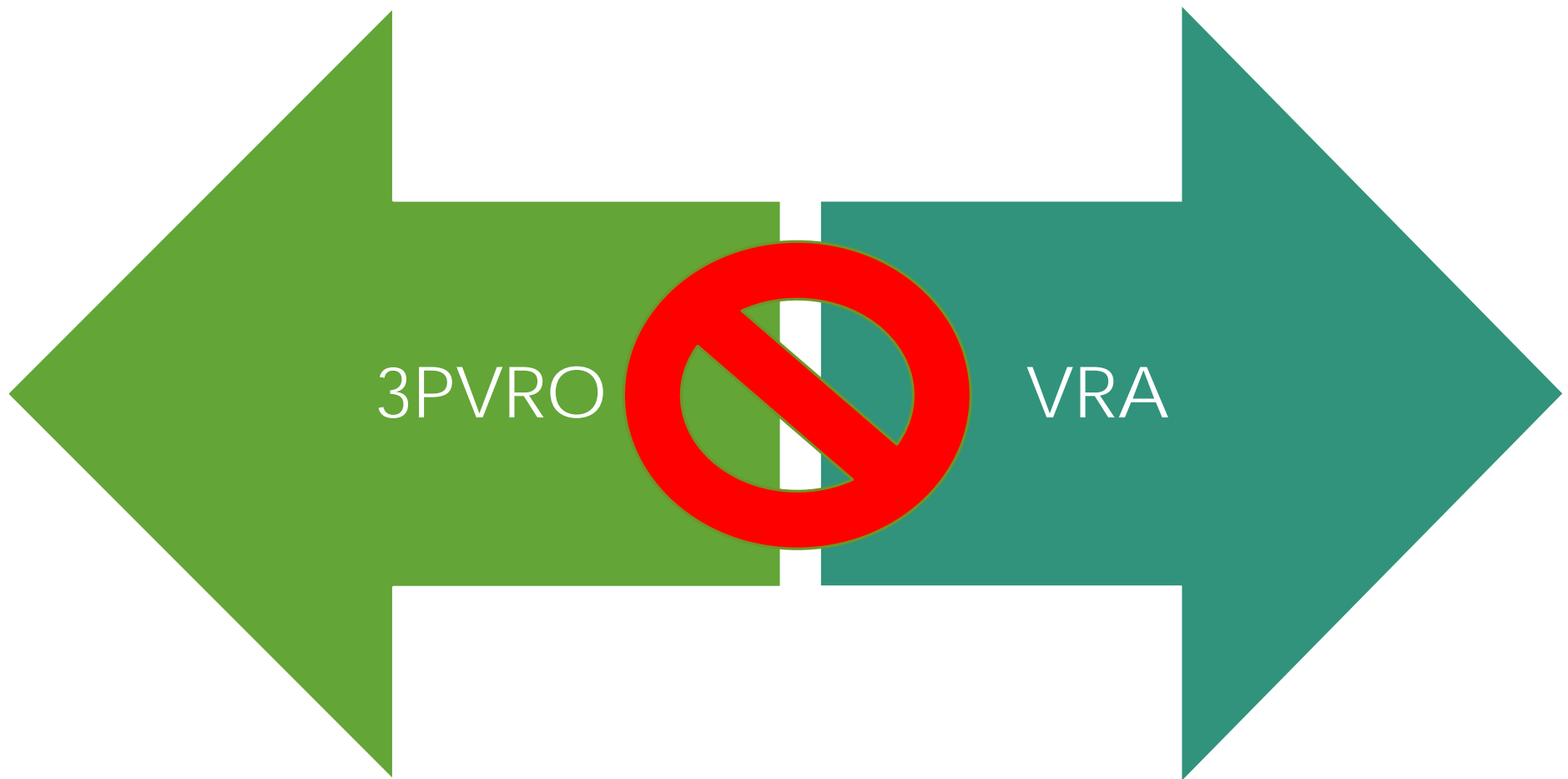
dos.myflorida.com/elections/for-voters/voter-registration/national-voter-registration-act/



Questions

Third Party Voter Registration Organizations (3PVROs)

SECTION TWO



A 3PVRO is not the same as a VRA
Different governing laws and regulations apply
Reference: s. 97.0575 Fla. Stat. and Rule 1S-2.042, F.A.C.

Activity – Collecting Applications

3PVRO

- Any person or entity who **collects one or more** paper voter registration applications:
 - Private individuals
 - Non-profit corporations
 - Political organizations
 - Other groups

Not a 3PVRO

- Only distributes blank applications
- Only collects applications from spouse, child, or parent
- Is an employee or agent of:
 - Division of Elections
 - Supervisor of Elections
 - Any office that issues driver license or state identification card
 - Voter Registration Agencies

3PVRO Duties – Collecting Paper Applications

- Know the law and rules
- Register as a 3PVRO if collecting applications
- Obtain blank applications with assigned 3PVRO #
- Timely submit collected voter registration applications:
 - No later than the registration deadline for upcoming elections (bookclosing), or
 - Within 10 days of collection, whichever is earlier
- Include 3PVRO # on collected applications
- Date the backside of collected applications

3Pvro Duties – Updating Information

- Use form DS-DE 119 (see slide 28) to make changes/updates
- Change in registered agent
- Change in registration agents
- Change in officers
- Change in contact information
- Change in status – closing or termination of activity

Must notify Division of Elections within 10 days of change/update so records and public website are current

3PVRO Duties – Providing Assistance



- 3PVRO requirements **do not apply** when applications are handed in directly by voter to supervisor of elections office or when helping someone to submit electronically directly by voter through [Register to Vote Florida.gov](https://www.RegistertoVoteFlorida.gov)
- 3PVRO requirements **do apply** if person or entity collects printed or paper form from voter using Register to Vote Florida.gov or downloadable form ([English PDF](#)/ [Español PDF](#)) or any other website


Key Non-Compliance Activities

- Failure to register as a 3PVRO, if collecting applications
- Failure to timely return collected application(s)
 - No later than 10 days after collection or by registration deadline (book closing) for an upcoming election, whichever is earlier
 - If 10th day falls on a weekend, holiday, or other day on which office is closed, application must be delivered or postmarked by the following business day
- Failure to include unique 3PVRO identifier on bottom backside of collected application(s)
- Failure to include date on bottom backside of collected application(s)

Consequences for Voter

- If application is untimely submitted or never submitted by 3PVRO:
 - Voter is not registered for election
 - Voter cannot vote
 - Voter is not able to change party affiliation in time to vote for party race(s) in primary election
 - Voter encounters problems at the polling place during Early Voting or Election Day

Consequences for 3PVRO



| | |
|--|---|
| Untimely return – more than 10 days after date signed or collected or bookclosing, whichever is sooner | <ul style="list-style-type: none">• Potential Fine \$50/app• Willful - \$250/app |
| Untimely return – after book closing for most recent state or local election | <ul style="list-style-type: none">• Potential Fine \$500/app• Willful - \$1000/app |
| Failure to return | <ul style="list-style-type: none">• Potential Fine \$500/app• Willful - \$1000/app |
| Secretary of State Referral to Attorney General | <ul style="list-style-type: none">• upon reasonable belief that violation has occurred. |
| | |
| | |
| | |

Supervisor of Elections' Role to 3P/ROs Application Processes

- Florida Voter Registration Application (DS-DE 39 - 10/2013)
- Processes all returned applications (even if untimely returned)
- Date/Time stamp and receiver's initials on back of application
- Assigns code 8 in FVRS when entering application

(Registration/party change date = postmark date or date of hand-delivered receipt to the elections agency. If no or unclear postmark, date of delivery is date of registration or update unless received within 5 days of book closing)

Florida Voter Registration Application
Part 1 - Instructions (DS-DE 39, R1S-2.040, F.A.C. (eff. 10/2013))

Información en español: Sírvase llamar a la oficina del supervisor de elecciones de su condado si le interesa obtener este formulario en español.

To Register in Florida, you must be:

- a U.S. citizen,
- a Florida resident,
- at least 18 years old (you may pre-register at 16 or 17, but cannot vote until you are 18).

If you have been convicted of a felony, or if a court has found you to be mentally incapacitated as to your right to vote, you cannot register until your right to vote is restored.

If you do not meet any ONE of these requirements, you are not eligible to register.

Questions?
Contact the Supervisor of Elections in your county: dos.myflorida.com/elections/contacts/supervisor-of-elections
Visit the Florida Division of Elections' website at: dos.myflorida.com/elections

CRIMINAL OFFENSE: It is a 3rd degree felony to submit false information. Maximum penalties are \$5,000 and/or 5 years in prison.

PUBLIC RECORD: Once filed, all information including your phone number and email address as provided become public record except for the following which can only be used for voter registration purposes: your FL DL#, FL ID#, SSN, where you registered to vote, and whether you declined to register or to update your voter registration record at a voter registration agency. Your signature can be viewed but not copied. (Section 97.0585, Fla. Stat.)

Where to Register: You can register to vote by completing this application and delivering it in person or by mail to any supervisor of elections office, office that issues driver's licenses, or voter registration agency (public assistance office, center for independent living, office serving persons with disabilities, public library, or armed forces recruitment office) or the Division of Elections. Mailing addresses are on page 2 of this form.

Deadline to Register: The deadline to register to vote is 29 days before any election. You can update your registration record at any time, but for a Primary Election, party changes must be completed 29 days before that election. You will be contacted if your new application is incomplete, denied or a duplicate of an existing registration. Your Voter Information Card will be mailed to you once you are registered.

Identification (ID) Requirements: New applicants must provide a current and valid Florida driver's license number (FL DL#) or Florida identification card number (FL ID#). If you do not have a FL DL# or FL ID#, then you must provide the last four digits of your Social Security number (SSN). If you do not have any of these numbers, check "None." If you leave the field and box blank, your new registration may be denied. See section 97.053(6), Fla. Stat.

Special ID requirements: If you are registering by mail, have never voted in Florida, and have never been issued one of the ID numbers above, include one of the following with your application, or at a later time before you vote: 1) A copy of an ID that shows your name and photo (acceptable: ID#-U.S. Passport, debit or credit card, military ID, student ID, retirement center ID, neighborhood association ID, or public assistance ID); or 2) A copy of an ID that shows your name and current residence address (acceptable documents-utility bill, bank statement, government check, paycheck, or other government document).

The special ID is not required if you are 65 or older, have a temporary or permanent physical disability, are a member of the active uniformed services or merchant marine who is absent from the county for active duty, or a spouse or dependent thereof, or are currently living outside the U.S. but otherwise eligible to vote in Florida.

Political Party Affiliation: Florida is a closed primary election state. In primary elections, registered voters can only vote for their registered party's candidates in a partisan race on the ballot. In a primary election, all registered voters, regardless of party affiliation, can vote on any issue, nonpartisan race, and race where a candidate faces no opposition in the General Election. If you do not indicate your party affiliation, you will be registered with no party affiliation. For a list of political parties, visit the Division of Elections' website at: dos.myflorida.com/elections.

Race/Ethnicity: It is optional to list your race or ethnicity.

Boxes: Please check boxes (X) where applicable.

Numbered rows 1 through 7 and 12 must be completed for a new registration.

Florida Voter Registration Application
Part 2 - Form (DS-DE #39, R1S-2.040, F.A.C. (eff. 10/2013))

The downloadable/printable online form is available at: dos.myflorida.com/elections/for-voters/voter-registration

This is: New Registration Record Update/Change (e.g., Address, Party Affiliation, Name, Signature) Request to Replace Voter Information Card

| | | | | |
|----|---|---|--|---|
| 1 | Are you a citizen of the United States of America? | <input type="checkbox"/> YES <input type="checkbox"/> NO | OFFICIAL USE ONLY | |
| 2 | <input type="checkbox"/> I affirm that I am not a convicted felon, or if I am, my right to vote has been restored. | | | |
| 3 | <input type="checkbox"/> I affirm that I have not been adjudicated mentally incapacitated with respect to voting or, if I have, my right to vote has been restored. | | | |
| 4 | Date of Birth (MM-DD-YYYY) | | FVRS No: | |
| 5 | Florida Driver License (FL DL) or Florida Identification (FL ID) Card Number | | Last 4 digits of Social Security Number | <input type="checkbox"/> I have NONE of these numbers. |
| 6 | Last Name | First Name | Middle Name | Name Suffix (Jr., Sr., II, etc.): |
| 7 | Address Where You Live (legal residence-no P.O. Box) | Apt./Lot/Unit | City | County |
| 8 | Mailing Address (if different from above address) | Apt./Lot/Unit | City | State or Country |
| 9 | Address Where You Were Last Registered to Vote | Apt./Lot/Unit | City | State |
| 10 | Former Name (if name is changed) | Gender <input type="checkbox"/> M <input type="checkbox"/> F | State or Country of Birth | Telephone No. (optional) () |
| 11 | <input type="checkbox"/> Email me SAMPLE BALLOTS if option is available in my county. (See Public Record Notice above) My email address is: _____ | | | |
| | Party Affiliation (Check only one. If left blank, you will be registered without party affiliation) <input type="checkbox"/> Florida Democratic Party <input type="checkbox"/> Republican Party of Florida <input type="checkbox"/> No party affiliation <input type="checkbox"/> Minor party (print party name): _____ | Race/Ethnicity (Check only one) <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Black, not of Hispanic Origin <input type="checkbox"/> Hispanic <input type="checkbox"/> White, not of Hispanic Origin <input type="checkbox"/> Multi-racial <input type="checkbox"/> Other: _____ | (Check only one if applicable) <input type="checkbox"/> I am an active duty Uniformed Services or Merchant Marine member <input type="checkbox"/> I am a spouse or a dependent of an active duty uniformed services or merchant marine member <input type="checkbox"/> I am a U.S. citizen residing outside the U.S. | <input type="checkbox"/> I will need assistance with voting. <input type="checkbox"/> I am interested in becoming a poll worker. |
| 12 | Oath: I do solemnly swear (or affirm) that I will protect and defend the Constitution of the United States and the Constitution of the State of Florida, that I am qualified to register as an elector under the Constitution and laws of the State of Florida, and that all information provided in this application is true. | | SIGN/ MARK HERE | Date |

Supervisor of Elections' Role to 3PVROs Application Processes (cont'd)

- SOE's Accounting of 3PVRO Voter Registration Applications Form (DS-DE 124 – 06/2011)
- Used by Supervisors of Elections to report on distribution of blank forms to 3PVROs and/or return of voter registration forms from 3PVROs
- Submit to DOE scanned form to: 3PVRO@dos.myflorida.com
- Conducts outreach to 3PVRO

| SUPERVISORS OF ELECTIONS' ACCOUNTING OF THIRD-PARTY VOTER REGISTRATION ORGANIZATION'S VOTER REGISTRATION APPLICATIONS | | | | | | | | |
|--|---|--|---------------|---------------|---------------|---|--------------------------|-------------------------------|
| <small>(SECTION 97.0575, FLORIDA STATUTES)</small> | | Page <u> </u> of <u> </u> pages. | | | | | | |
| Supervisors of Elections must account for voter registration applications provided to, and received from, each third-party voter registration organization. | | | | | | | | |
| This report reflects applications provided/received on: <u> </u> , <u> </u> , 20 <u> </u> . | | | | | | | | |
| <small>(month) (day) (yr)</small> | | | | | | | | |
| NOTES: | | | | | | | | |
| <small>(1) If forms are received from someone who should be registered as a third-party voter registration organization but is not registered, submit the requested information and place "NR" in the "3P ____" line. Obtain as much identifying information about the unregistered person or organization as possible. Inform the person or entity of the requirement to register and report the incident and information to the Division of Elections.</small> | | | | | | | | |
| <small>(2) Supervisors of Elections are to submit this completed form either as a pdf attachment in an email to 3PVRO@dos.state.fl.us or transmit the form to the Division of Election's facsimile machine at 850-245-6291 no later than noon on the business day following the day being reported.</small> | | | | | | | | |
| Third-party organization voter registration organization's identification number: 3P <u> </u> | | | | | | | | |
| a. | Number of voter registration applications <u>provided</u> : | | | | | | | |
| | State forms: <u> </u> | Federal forms: <u> </u> | | | | | | |
| b. | Number of voter registration applications <u>received</u> : | | | | | | | |
| | State forms (blank): <u> </u> | State forms (non-blank): <u> </u> | | | | | | |
| | Federal forms (blank): <u> </u> | Federal forms (non-blank): <u> </u> | | | | | | |
| Third-party organization voter registration organization's identification number: 3P <u> </u> | | | | | | | | |
| a. | Number of voter registration applications <u>provided</u> : | | | | | | | |
| | State forms: <u> </u> | Federal forms: <u> </u> | | | | | | |
| b. | Number of voter registration applications <u>received</u> : | | | | | | | |
| | State forms (blank): <u> </u> | State forms (non-blank): <u> </u> | | | | | | |
| | Federal forms (blank): <u> </u> | Federal forms (non-blank): <u> </u> | | | | | | |
| Third-party organization voter registration organization's identification number: 3P <u> </u> | | | | | | | | |
| a. | Number of voter registration applications <u>provided</u> : | | | | | | | |
| | State forms: <u> </u> | Federal forms: <u> </u> | | | | | | |
| b. | Number of voter registration applications <u>received</u> : | | | | | | | |
| | State forms (blank): <u> </u> | State forms (non-blank): <u> </u> | | | | | | |
| | Federal forms (blank): <u> </u> | Federal forms (non-blank): <u> </u> | | | | | | |
| <small>Use continuation pages if needed - see next page.</small> | | | | | | | | |
| Supervisor of Elections Office for: <u> </u> County | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;"><u> </u></td> <td style="width: 33%;"><u> </u></td> <td style="width: 33%;"><u> </u></td> </tr> <tr> <td style="text-align: center;"><small>Name of Person Completing Form</small></td> <td style="text-align: center;"><small>Signature</small></td> <td style="text-align: center;"><small>Date Submitted</small></td> </tr> </table> | | | <u> </u> | <u> </u> | <u> </u> | <small>Name of Person Completing Form</small> | <small>Signature</small> | <small>Date Submitted</small> |
| <u> </u> | <u> </u> | <u> </u> | | | | | | |
| <small>Name of Person Completing Form</small> | <small>Signature</small> | <small>Date Submitted</small> | | | | | | |
| <small>DS-DE 124 (eff. 06/2011)</small> | | <small>Rule 1S-2.042, F.A.C.</small> | | | | | | |

Supervisor of Elections' Role to 3PVROs Application Processes (cont'd)

- 3PVRO Non-Compliance Form (DS-DE 148 - 7/2016)
- Used by Supervisors of Elections to report 3PVRO to DOE for non-compliance and possible fine
- Submit scanned form to DOE: 3PVRO@dos.myflorida.com with the following:
 - ✓ Non-compliance applications
 - ✓ Envelope (if mailed)
 - ✓ 3PVRO cover letter, if any

The attachments enclosed may contain information that is confidential and exempt from public disclosure under Florida Public Records law.

| 3PVRO ID entered on | Application date stamped by | Date received | Section | Application status | Unimply Filed |
|--|---|----------------------|-----------------|--------------------|---------------|
| Supervisor of Elections' (SOE) Transmittal Form - Third-Party Voter Registration Organization (3PVRO) Noncompliance | | | | | |
| County: | Total applications: | | | | |
| Entity/person's name: | | | | | |
| Entity/person registered as 3PVRO: | <input type="checkbox"/> Yes <input type="checkbox"/> No | If yes, 3PVRO ID No: | | | |
| Delivery method: | If mailed, enter postmark date (please provide copy of envelope): | | | | |
| | If hand-delivered or no postmark, enter date received by SOE: | | | | |
| Name of the person submitting the applications at SOE office (if available): | | | | | |
| SOE's Explanatory Statement About 3PVRO's Noncompliance | | | | | |
| 1. Include reasons cited by 3PVRO for noncompliance or alternatively, if available, attach cover letter or written document(s) from the 3PVRO. Also, complete the entries on page 2 of this form and use continuation pages, as necessary. | | | | | |
| 2. In those circumstances in which an application with a 3PVRO ID number is returned without a cover letter or without a date-delivered mark reflecting it was collected by a 3PVRO, and the application is received after book closing or 10 days after the voter signed the application, include what efforts the supervisor's office took to contact the applicant/registered voter and confirm whether he or she returned the application to the 3PVRO. See subsection (8)(c), Rule 15-2.042, F.A.C. | | | | | |
| | | | | | |
| Name of Person Completing Form: | | | Date Submitted: | | (Y) |

Note: Please submit this form to the Division of Elections only after applications have been processed. Attach copies of applications with form.

Supervisor of Elections' Role to 3PVROs Application Requests

- Upon application request verify organization name and assigned 3P-ID# on 3PVRO database:

<https://tpvr.elections.myflorida.com/>

- Verify if 3PVRO is over the 10,000 mark:

- ❖ If over, refer 3PVRO to DOE to submit request for applications
- ❖ If not over:
 - ✓ On a original DS-DE 39 application, write 3PVRO# on backside bottom right corner
 - ✓ Makes copies accordingly

Third Party Voter Registration Organizations (3PVROs)

Active Organizations

| ID | 3PVRO's Name | Registration Date | Phone | Address | City | Zip | Email Address | Mail Address | Mail City | Mail Zip | Registered Agent Name | Registered Agent Phone | Registered Agent Address | Registered Agent City | County | Officers |
|-------|--|-------------------|------------------------------------|-----------------------------|--------------------|-------|--------------------|-------------------------------------|--------------------|------------|-----------------------|------------------------|---------------------------------|-----------------------|---|--|
| 05-02 | Stromwell County Democrats of Politics | 6/30/2019 | 727-327-2766 | 2927 1st Avenue N | St. Petersburg | 33713 | tpvr@stromwell.org | PO Box 40776 St. Petersburg | 33713 | 948 Baylun | 727-382-6722 | 316 15th Ave S | St. Petersburg | Hillsborough | Sean McCall, President, Jon Mann, Vice President, Ted Horne, Secretary, John Liu, Chief, Issac... | |
| 05-06 | Combition American Community Ser. Inc | 11/24/2019 | 904-455-0111 | 467 Hunt Street | Jacksonville | 32205 | | 5503 Ribbon Road Drive | Jacksonville | 32250 | Top Chan | 904-455-1770 | 1457 Hunt Street | Jacksonville | 32205 | All counties Jedrelio Goglia, Program Director, Top Chan, President, Mark O'Brien, Vice President. |
| 10-10 | South Florida Tea Party, Inc. | 10/12/19 | 888 688 6169 | 1016 Pinalia Circle 1540 | Palm Beach Gardens | 33410 | | 1016 Pinalia Circle 1540 | Palm Beach Gardens | 33410 | Everett Wilcox | 561-888-6730 | 1016 Pinalia Circle 1540 | Palm Beach Gardens | 33410 | All counties Everett Wilcox, Chairman. |
| 10-12 | North Florida 512 Project | 1/22/2019 | 727-642-2766 | 4102 Sall Drive | New Port Richey | 34652 | | 4102 Sall Drive | New Port Richey | 34652 | Joseph P. Salala | 727-642-2766 | 4102 Sall Drive | New Port Richey | Hillsborough/Pasco Pinellas | Joseph P. Salala, Organizer, Ann L. Frost, Steering Committee, Reshawn Lajoie, Steering Committee, Richard Harza, Steering Committee. |
| 10-16 | Pinellas Democratic Party | 3/16/2019 | 727-327-2766 | 2223 1st Avenue North | St. Petersburg | 33713 | | 2223 1st Avenue North | St. Petersburg | 33713 | Tamara McLauchlin | 727-327-2766 | 2223 1st Avenue North | St. Petersburg | All counties | Ramsey McLauchlin, Chair, Dawn Harris, Vice Chair, David Schaefer, Treasurer, Jimmy Sordine, Campaign Chair, Rich Piper, District Leader, Jack Klingensmith, Club President, Carol Grier, Club President, Michael Fox, District Leader, Dennis Post, District Leader, Mainer Mahony, Office Manager. |
| 10-30 | Jordan and Anne Marie Palzer Conservative Christian Voters for America | 3/22/2019 | 953-608-4039 / A.L.T. 813-121-7611 | 18251 Hancock Trail Road | Dade City | 33523 | | 10051 Hancock Blvd Dade City | Dade City | 33523 | Jeanne Marie Baker | 953-608-4036 | 10051 Hancock Blvd Dade City | Dade City | DeSoto/Hernando Hillsborough/Pasco Pinellas | Jeanne Marie Baker, Adult Sponsor, Jordan Palzer, Founder and President. |
| 10-38 | Florida Forum for Social Justice | 6/11/2019 | 305-451-2000 | 42323 Limestone Court | New Smyrna Beach | 32180 | | PO Box 1972 New Smyrna Beach | New Smyrna Beach | 32170 | Nicholas Rait III | 305-451-8000 | 42323 Limestone Court | New Smyrna Beach | All counties | Nicholas Rait III, Partner, Danielle Rait, Partner. |
| 10-40 | Republican Liberty Caucus of Citrus County | 6/24/2019 | 864-324-1471 | 2011 Whitmer Court | Green Cove Springs | 32143 | | 2071 Whitmer Green Cove Springs | Green Cove Springs | 32143 | Travis Christensen | 864-324-1477 | 2071 Whitmer Green Cove Springs | Green Cove Springs | 32143 | Collier, Hardee, Hendy Hillsborough, Monroe Travis Christensen, Organizer. |
| 10-42 | Daniel Wilder for Congress | 6/24/2019 | 407-255-2919 | 3402 Old Winter Swales Road | Orlando | 32835 | | 3400 Old Winter Swales Road Orlando | Orlando | 32835 | Debra Warner | 407-255-2917 | 3415 Neckline Pulte Road | Orlando | 32835 | All counties Debra Warner, President, W. Thomas Girma, Vice-President, Jacqueline Siment, Treasurer. |
| 10-43 | South Shore Republican Club | 1/23/2019 | 813-784-0269 | 2571 Pinedale Drive | Springer | 32519 | | PO Box 14 Springer | Springer | 32519 | Sharon Hollands | 813-784-0250 | 12917 Springrock Drive | Springer | Hillsborough | Brian Hollands, President, W. Thomas Girma, Vice-President, Jacqueline Siment, Treasurer. |
| 10-45 | Sonide Society, Inc | 8/16/2018 | 305-493-4591 | 8923 SW 123 Street | Miami | 33176 | | 8923 SW 123 Street | Miami | 33176 | Carroll Moore | 305-493-4591 | 8923 SW 123 Street | Miami | All counties | Vicky Hays, President, Lander Cook, Vice-President, Carroll Moore, Secretary/Executive Assistant, Cornea Lewis, Treasurer, Carl Springer, Board Member, Carol Mathews, Board Member. |

Division of Elections' Role to 3PVROs Registration Form (DS-DE 119 - 09/12)

**FLORIDA THIRD-PARTY VOTER REGISTRATION ORGANIZATION
REGISTRATION FORM (CONTINUED)**

6. Listing of the third-party voter registration organization's officers: List the names and titles of the officers of the organization who are employed by the organization who complete and file this registration form on behalf of the organization. An address must include a street address.

Check Applicable box: Initial Application

Name of registration agent: _____

Permanent address: _____

Temporary address, if applicable: _____

Check Applicable box: Initial Application

Name of registration agent: _____

Permanent address: _____

Temporary address, if applicable: _____

Check Applicable box: Initial Application

Name of registration agent: _____

Permanent address: _____

Temporary address, if applicable: _____

7. Further Instructions. (a) If more entries are required to list all registrations, use a separate sheet of paper and provide the same information. (b) If more entries are required to list all registrations, use a separate sheet of paper and provide the same information. (c) If you are updating a registration, place these entries on the form that are being updated. (d) If you are terminating the organization, complete the name of the organization entry; and then only complete Block 8. (e) If you use continuation pages, state the page number.

8. Signature: I understand that the registration application will not be processed until the organization is assigned an identifier number.

Name and Title of Person Completing Registration: _____

DS-DE 119 (eff. 09/2012) – page 2

Note: This form becomes a public record upon its filing.

**FLORIDA THIRD-PARTY VOTER REGISTRATION
ORGANIZATION REGISTRATION FORM**

For Official Use Only:
ID #: 3P _____

Check applicable box: Original Registration Update to Registration Termination of Registration

1. Third Party Voter Registration Organization (name): _____ Phone: _____

Permanent Address: _____
(address, city, county, state, zip code)
Email address, if any: _____

Mailing Address: _____
(if different from above) (street or PO Box address, city, county, state, zip code)

2. Designation of Organization's Registered Agent in the State of Florida (name): _____ Phone: _____

Address: _____
(P.O. Box not permitted) (street address, city, county, state, zip code)

3. Registered Agent's Acceptance: I accept the appointment as registered agent for this organization:

(Signature of registered agent or authorized person signing for an organizational registered agent) Date: _____

4. Indicate the counties in which the third-party voter registration organization will operate:
[] All counties;
[] Specific counties of: _____

5. Listing of the third-party voter registration organization's officers:

| Name | Title | Address |
|------|-------|---------|
| | | |
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| | | |

DS-DE 119 (eff. 09/2012) - page 1 Rule 18-2.042, F.A.C.

- Processes entities and persons request to register as 3PVRO
- Assigns a newly registered 3PVRO a unique identifier #
- Provides blank applications requested by 3PVRO
- Provides 3PVRO PowerPoint training

Division of Elections' Role to 3PVROs Non-Compliance Form (DS-DE 148 - 7/2016)

The attachments enclosed may contain information that is confidential and exempt from public disclosure under Florida Public Records law.

| FVRS ID (ID# or none) | 3PVRO ID entered on application | Application date | Supervisor of Elections' (SOE) Transmittal Form - Third-Party Voter Registration Organization (3PVRO) Noncompliance | |
|-----------------------|---------------------------------|------------------|--|----------------------|
| | | | County: | Total applications: |
| | | | Entity/person's name: | |
| | | | Entity/person registered as 3PVRO: | If yes, 3PVRO ID No: |
| | | | Delivery method: | |
| | | | Name of the person submitting the applications at SOE office (if available): | |
| | | | SOE's Explanatory Statement About 3PVRO's Noncompliance 1. Include reasons cited by 3PVRO for noncompliance or alternatively, if available, attach cover letter or written document(s) from the 3PVRO. Also, complete the entries on page 2 of this form and use continuation pages, as necessary. 2. In those circumstances in which an application with a 3PVRO ID number is returned without a cover letter or without a date-delivered mark reflecting it was collected by a 3PVRO, and the application is received after book closing or 10 days after the voter signed the application, include what efforts the supervisor's office took to contact the applicant/registered voter and confirm whether he or she returned the application to the 3PVRO. See subsection (8)(c), Rule 1S-2.042, F.A.C. | |
| | | | Name of Person Completing Form: | Date Submitted: |

- Reviews non-compliance forms filed by SOEs
- Conduct Outreach to 3PVRO
- Refer to Legal, (if needed):
 - Further Investigation:
 - ✓ Warning Letter
 - ✓ Implement Fine

Note: Please submit this form to

Note: Please submit this form to the Division of Elections only after applications have been processed.

Attach copies of applications with form.

Division of Elections' Role to 3P VROs Database

Active Organizations Terminated Organizations

Third Party Voter Registration Organizations (3PVROs)

Printing Note: If you want to print just a section of this page please highlight the section then click File/Print and select print selection. If you print without selecting a section the entire list will print.

DISCLAIMER: The Florida Third Party Voter Registration (3PVRO) database is not intended, nor should it be used, as a source for Florida voter registration statistics. The 3PVRO database reflects the cumulative number of voter registration applications submitted by a 3PVRO to the state since the time of a 3PVRO's registration. Please note that a voter application submitted by a political party does not necessarily translate directly into a voter registered for that party as all 3PVROs must collect and submit registrations regardless of party affiliation.

Active Organizations

Note: Information posted is as submitted by the third party voter registration organization.

Any column in the table below can be sorted by clicking on the underlined heading. For example, if you click on the heading "3PVRO's Name" all organizations will be in alphabetical order.

| ID Party Number | 3PVRO's Name | Registration Date | Phone | Address | City | Zip | Email Address | Mail Address | Mail City | Mail Zip | Registered Agent Name | Registered Agent Phone | Registered Agent City | Registered Agent Zip | County | Officers | |
|--------------------|--|----------------------|---------------------------------------|--------------------------------|-----------------------|-------|-----------------------|-----------------------------------|-----------------------|-------------|--------------------------|---------------------------|--------------------------------|-------------------------|--|--|-------------------------------|
| 09-02 | Stromwell County Democratic of Producers | 6/30/2015 | 772-327-2796 | 2250 1st Avenue N | St. Petersburg | 33713 | Email | PO Box 40776 | St. Petersburg | 33743 | Rick Sojan | 772-355-6727 | St. Petersburg | 33701 | Hidborough | Susan McNeill, President, Jane Marie, Vice-President, Paul Horon, Secretary, John Jay (Cubber), Treasurer | |
| 09-06 | Centennial American Community Ser. Inc. | 7/19/2015 | 904-659-1011 | 4057 Hunt Street | Jacksonville | 32225 | | 6543 Ribton Rose Drive | Jacksonville | 32250 | Top Chan | 904-435-1770 | Jacksonville | 32225 | All counties | Lorraine Goggin, Program Director, Top Chan, President, Janie O'Brien, Vice-President | |
| 10-01 | South Florida Tea Party, Inc. | 1/07/2011 | 861-681-5190 | 1016 Pineapple Circle, 1540 | Palm Beach Gardens | 33410 | | 1016 Pineapple Circle, 1540 | Palm Beach Gardens | 33410 | Ernest Wilkinson | 561-426-3750 | Palm Beach Gardens | 33410 | All counties | Ernest Wilkinson, Chairman | |
| 10-03 | North Florida's 3 C Project | 1/22/2011 | 772-643-2766 | 4102 Sall Drive | New Port Richey | 34653 | | 4102 Sall Drive | New Port Richey | 34653 | Joseph P. Siskula | 727-842-0766 | New Port Richey | 34653 | Hidborough/Pasco Pinalas | Joseph P. Siskula, Organizer, Jon L. Fried, Steering Committee, Brandon Lewis, Steering Committee, Richard Harris, Steering Committee | |
| 10-08 | Pinellas Democratic Party | 5/10/2011 | 727-327-2796 | 2250 1st Avenue North | St. Petersburg | 33713 | | 2250 1st Avenue North | St. Petersburg | 33713 | Ramona McLaughlin | 727-327-2796 | 2250 1st Avenue North | St. Petersburg | All counties | Ramona McLaughlin, Chair, Dawn Hunter, Vice Chair, David Schaefer, Treasurer, John Barthe, Campaign Chair, Rich Piper, District Leader, Jack Kilgusworth, Chair, President, Gerald Gion, Club President, Michael Fox, District Leader, Dennis Fort, District Leader, Manor McMan, Office Manager | |
| 10-09 | Jordan and Anne Marie Baker Conservative Christian Issues for America | 3/22/2011 | 954-538-4291 / Alt. 813 / 321-1647 | 10651 Hancock Bluff Road | Dade City | 33523 | | 10651 Hancock Bluff Road | Dade City | 33523 | Anne Marie Baker | 352-639-4036 | 10651 Hancock Bluff Road | Dade City | Citrus/Hernando Hidborough/Pasco Pinalas | Anne Marie Baker, Ashli Spence, Jordan Baker, Founder and President | |
| 10-02 | Florida Forum for Social Justice | 6/11/2010 | 386-451-3000 | 5400 Lymestone Court | Wenonah Beach | 32169 | | PO Box 1972 | Wenonah Beach | 32170 | Nicholas Ruiz II | 386-476-3800 | 5400 Lymestone Court | Wenonah Beach | All counties | Nicholas Ruiz II, Partner, Candice Ruiz, Partner | |
| 10-04 | Republican Liberty Causes of Day, Court | 6/24/2011 | 814-314-1417 | 2071 Affirmed Court | Green Cove Springs | 32143 | | 2071 Affirmed Court | Green Cove Springs | 32143 | Janice Christensen | 814-314-1477 | 2071 Affirmed Court | Green Cove Springs | 32143 | Collier, Hardee, Hendry, Hidborough, Monroe | Janice Christensen, Organizer |
| 10-05 | Daniel Webster for Congress | 6/24/2011 | 407-255-3919 | 3400 Old Winter Garden Road | Orlando | 32815 | | 3410 Old Winter Garden Road | Orlando | 32815 | Endora Warren | 407-255-5767 | 3015 Paddock Palms Road | Orlando | All counties | | |
| 10-06 | South Shore Republican Club | 1/23/2011 | 813-704-0268 | 12517 Prudnick Drive | Hivovision | 33549 | | PO Box 14 | Hivovision | 33549 | Brian Hollands | 813-704-0250 | 12517 Prudnick Drive | Hivovision | Hidborough | Brian Hollands, President, W. Thomas Gilmer, Vice-President Jaqueline Swann, Treasurer | |
| 10-157 | Sankhya Society, Inc. | 8/15/2011 | 305-458-4801 | 8953 SW 138 Street | Miami | 33176 | | 8953 SW 128 Street | Miami | 33176 | Derick Howe | 305-458-4801 | 8953 SW 128 Street | Miami | All counties | Adele Hays, President, Lenora Dick, Vice-President, Derick Howe, Secretary/Executive Assistant, Clarence Louis, Treasurer, Carl Springer, Board Member, Carol Mallory, Board Member | |

- Maintains 3PVRO registrations
- Maintains 3PVRO voter registration application distributions and returns by way of DS-DE 124
- Verify organization name and assigned 3P-ID#

3PVRO Resources

- DOE Webpage:
 - dos.myflorida.com/elections/for-voters/voter-registration/third-party-voter-registration-organizations/
- Database of current and terminated 3PVROs:
 - tpvr.elections.myflorida.com
- Reference guideline on 3PVROs (DE 0012):
 - <https://dos.myflorida.com/media/702504/de-guide-0012-third-party-voter-registration-organizations-20191201.pdf>



Questions

Other Entities -

Florida Fish and Wildlife
Conservation Commission (FFWC)

SECTION THREE

FFWC and Subagents

- Not a state or federal designated VRA or a 3PVRO
- FFWC voter registration duties:
 - 97.0581 and §. 379.352(8-12), Fla. Stat.
 - Makes voter registration forms available at sub-agent offices
 - Asks if person would like the Supervisor of Elections to mail form at later date
 - Does NOT provide assistance or collect applications from voters
 - Offers a voter registration application to any person applying for services (hunting or fishing permit)

Supervisor of Elections' Role to FFWC

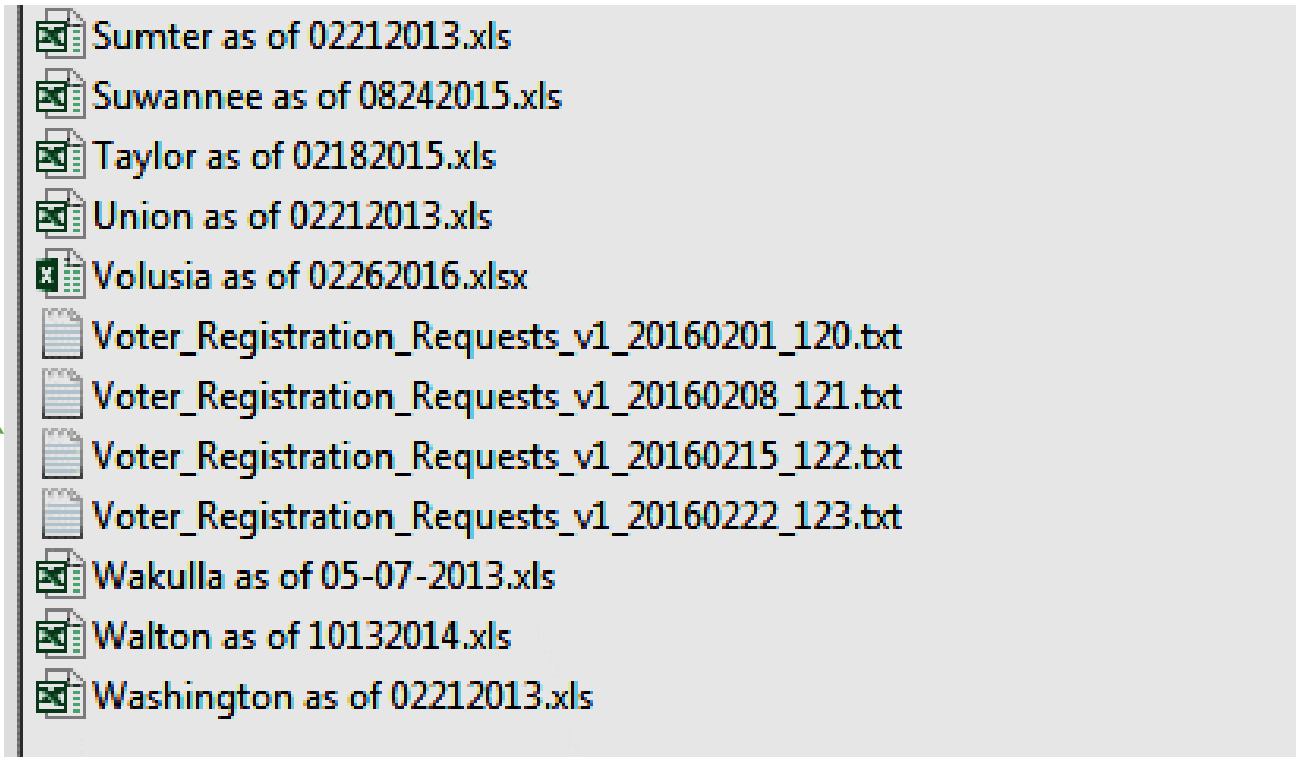
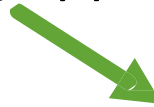
- Checks weekly files on FTP site
- Mails voter registration forms to voters in your county who have requested them via FFWC subagents:
 - Requests for voter applications posted weekly on FTP site
 - Instructions on how to access files for voter application requests: soe.dos.state.fl.us
- Supplies subagent offices with voter registration application forms:
 - List of locations on FTP site, updated when subagents change

FFWC - FTP Site Files

List of subagent
offices by county



List of voters
requesting apps



Educational Institutes - Definition

- Not a VRA or 3PVRO
- Defined under § 97.0583, Fla. Stat., to mean any public or private education institution that:
 - Receives state funds
 - Focused on educating or training students at least 18 years old
 - Has 200 or more students, and
 - For which student government has requested designation

Educational Institutes and Supervisor of Elections'- Role

Institute's

- Must provide each student the opportunity to register on campuses at least once a year
- Encouraged to offer voter registration at other places and times

SOE's

- Provide voter registration applications upon request
- Incorporate into annual voter registration drive activities at high school and college campuses- See R1S-2.033(3), F.A.C.

NVRA & 3PVRO

Coordinator Contact Information

- Katrina Ferguson, Statewide Training Coordinator:
 - Katrina.Ferguson@dos.myflorida.com
 - 3PVRO@dos.myflorida.com
 - 850-245-6237



FLORIDA DEPARTMENT *of* STATE

For more information, visit us online at:

dos.myflorida.com/elections/