

**Florida Historical Commission**  
**Web Meeting, Zoom, Meeting ID: 899 3088 2466**  
**Friday, February 4, 2022 9:30 a.m. - Conclusion**

**Meeting Minutes**

**Commission Members Present In-Person:** None.

**Commission Members Present Via Webinar:** Dr. Judy Bense, Chair; Mr. Steve Birtman; Mr. John Browning, Jr.; Mr. Bill Clague; Dr. Michael Francis; Mr. Rick Gonzalez, Vice Chair; Ms. Kathleen Kauffman; Mr. John Phelps; Dr. Clifford Smith.

**Commission Members Not Present:** Mr. Matt Hudson.

**DOS Staff Members Present:** Dr. Timothy Parsons, Director; Dr. Angela Tomlinson, Assistant Director; Ms. Alissa Lotane, Chief, Bureau of Historic Preservation; Dr. Kathryn Miyar, Chief, Bureau of Archaeological Research; Mr. Michael Hart, Historical Marker Program; Dr. Sarah Liko, Program Administrator.

**Members of the Public Present:** None.

**Item I. Call to Order and Roll Call**

Dr. Bense called the meeting to order at 9:33 a.m. and asked Dr. Liko to call the roll. Quorum was confirmed.

**Item II. Introduction of Commission, Staff & Guests**

Dr. Bense asked the commissioners, staff, and guests to introduce themselves.

**Item III. Adoption of Agenda**

Dr. Bense asked for a motion to adopt the February 4, 2022, FHC business meeting agenda. Mr. Phelps so moved. Dr. Francis seconded, and the motion passed unanimously.

**Item IV. Approval of Minutes from November 5, 2021, Meeting**

Dr. Bense asked for a motion to accept the minutes from the November 5, 2021, FHC business meeting. Mr. Phelps so moved. Dr. Francis seconded, and the motion passed unanimously.

**Item V. Chairman's Comments**

Dr. Bense provided the commissioner's with an update on the historic preservation grants coalition.

**Item VI. Director's Comments**

Dr. Bense recognized Dr. Parsons to give the Director's Comments. Dr. Parsons thanked the commissioners for their time and effort. He briefly discussed the budget and provided legislative updates, including the African American Abandoned Cemeteries Taskforce and the state historic tax credit bill. He also discussed maintenance of the Carriage House at the Governor Martin House and staffing.

**Item VII. Committee Reports**

Dr. Bense recognized Dr. Miyar to give the Bureau of Archaeological Research report. Dr. Miyar provided updates for each program area, including human remains cases, plans for Archaeology Month, and site damage assessments.

Dr. Bense recognized Ms. Lotane to give the Bureau of Historic Preservation report. Ms. Lotane provided updates for each program area. She discussed staffing, Main Street Day at the Capitol, and the Preservation on Main Street conference in Deland on July 27<sup>th</sup>-30<sup>th</sup>, 2022.

Dr. Bense recognized Dr. Tomlinson to give the Grants Program report. Dr. Tomlinson discussed the African American Cultural and Historical grants program. She also provided the Special Category grant review meeting dates of September 28<sup>th</sup> and 29<sup>th</sup>, 2022.

**Item VIII. Business Items**

Dr. Bense asked Dr. Liko to provide the commissioners with upcoming dates for the FHC business meetings. The commissioners would like other dates considered for the November business meeting.

**Item IX. Other Business**

None.

**Item X. Public Comment**

None.

**Item XI. Adjourn**

Dr. Bense asked for a motion to adjourn. Mr. Phelps so moved, and Dr. Smith seconded. The meeting adjourned at 11:16 a.m.

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Presiding Officer

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State Historic Preservation Officer and  
Director, Division of Historical Resources

Approved: \_\_\_\_\_