

Florida Historical Commission
500 South Bronough Street, Tallahassee, Florida
Heritage Hall Auditorium, R.A. Gray Building
Thursday, November 2, 2017 8:00 a.m. - Conclusion

Meeting Minutes

Commission Members Present In-Person: Ms. Marion Almy, Chair; Mr. Steve Birtman; Mr. Rick Gonzalez, Vice Chair; Dr. Clifford Smith; Ms. Kathy Fleming; Mr. John Phelps; Mr. Bob Ward.

Commission Members Participating via Teleconference: None.

Commission Members Not Present: Ms. Judy Kane; Ms. Ellen Ugucioni.

DOS Staff Members Present: Dr. Timothy Parsons, Director; Dr. Angela Tomlinson, Assistant Director; Ms. Alissa Lotane, Chief, Bureau of Historic Preservation; Dr. Yasha Rodriguez, Grants Supervisor; Grants Specialists: Mr. Drew Begley, Mr. Eric Case, Mr. Joshua Gates, and Mr. Timothy Knoepke; Mr. Ken Cureton, Senior Architect; Mr. Rick Hilburn, Senior Architect; Mr. Michael Hart, Historic Preservationist; and Mr. Jeremy Heiker, Records Manager.

Members of the Public Present: Multiple. This was a public meeting to review and score the FY2019 Special Category Grant applications.

Item I. Call to Order and Roll Call

Chair Almy called the meeting to order at 8:05 a.m. and asked Dr. Tomlinson to call the roll. Quorum was confirmed.

Item II. Introduction of Commissioners

Chair Almy asked the commissioners to introduce themselves.

Item III. Adoption of Agenda

Chair Almy asked if any commissioner had comments or recommended changes to the order as presented in the agenda. Hearing none, Chair Almy called for a vote to approve the agenda as is, which passed unanimously.

Item IV. Remarks by Director on Purpose of the Meeting

Chair Almy recognized Dr. Parsons to review the purpose of the meeting. Dr. Parsons thanked the FHC and members of the public participating in the meeting and explained that the purpose of the meeting was to review and rank the FY2019 Historic Preservation Special Category Grant applications. The FHC reviews special category grants as directed by Section 267.0612, *Florida Statutes*, and in accordance with the requirements of Chapter 1A-39, *Florida Administrative Code*. Dr. Parsons also explained the webinar conduct and housekeeping, and that project representatives, whether in the room or on the webinar, should be prepared to answer questions posed by Commission members, but that no project presentations were allowed.

to its historic condition in accordance with the Secretary of the Interior's Standards and subject to Division approval. Ms. Fleming seconded the motion, and it passed unanimously.

Review Order 26, Heritage Monitoring Scouts (HMS Florida), St. Johns County (Application No. 19.h.sc.300.124): Mr. Gonzalez moved to increase the requested funding amount of \$242,700 by \$190,000, allocating \$80,000 of this increase to program management, \$70,000 to database management, and \$40,000 to boat rental and fuel. Dr. Smith seconded the motion, and it passed, with 6 in favor, and 1 opposed.

Review Order 35, The Marion Hotel, AKA the Sovereign Building Restoration, Marion County (Application No. 19.h.sc.100.117): Mr. Gonzalez moved that the project be fully-funded at the requested amount, that the conservation easement on the property be amended to include all 4 elevations and the roof, and that DOS legal staff provide an opinion that this grant would serve a public purpose, as the property is a major historic building in a historic district, and there are public uses on the ground floor. Mr. Phelps seconded the motion, and it passed unanimously.

Chair Almy called for the meeting to break for lunch at 12:07p.m. The meeting resumed at 1:04p.m. Prior to continuing the technical review of applications, Chair Almy recognized Dr. Parsons to discuss non-grant related items with the Commission. Dr. Parsons explained that since the last Commission meeting he had met with representatives from the Department of Management Services (DMS) regarding placement of memorials at the Capitol Complex. On behalf of the Commission, Dr. Parsons is working on a document setting forth the Commission's recommendations to DMS, and Chair Almy had requested a subcommittee be created to review the document before it is presented to the Commission as a whole. Mr. Phelps had previously agreed to head up the subcommittee, and Chair Almy asked Mr. Birtman to also serve on the subcommittee. After the subcommittee membership was confirmed, Dr. Parsons explained that he would submit the draft recommendations to the subcommittee in the near future and arrange a teleconference for its members to discuss. Dr. Parsons then informed the Commission that the Division had recently received a document regarding an archaeological project in West Florida, with a request that the document be provided to the Commission, and that Dr. Liko would be sending this document to the Commission after the meeting.

Following Dr. Parsons' comments, Chair Almy also took a moment to encourage members of the public participating at the meeting to consider applying to serve on the Florida Historical Commission through the appropriate appointments offices.

Technical review of the applications then resumed and concluded at 3:38p.m.

Item VII. Application Scoring

Following conclusion of the technical review of applications, the commissioners took time to finalize their scores and comments in the DOS online grants system. Once all commissioners finished scoring, DOS grant staff locked the scores in the online grants system and printed a list, showing applications in score order, with the scores of every commissioner for each project averaged into a final, total score by the online grants system. Pursuant to the Special Category Grants Guidelines, projects with an average score below 70 were removed from further

**SPECIAL CATEGORY HISTORIC PRESERVATION GRANTS
FY 2018-2019 RECOMMENDED FUNDING LIST**

List of Special Category Applications submitted to the Secretary of State for review and approval.

RANK	PROJECT TITLE	APPLICANT/ORGANIZATION	COUNTY	GRANT REQUEST AMOUNT	CUMULATIVE GRANT AMOUNT	SCORE
1	Restoration of Vizcaya's Main House Roof System	Vizcaya Museum and Gardens	Miami-Dade	\$500,000	\$500,000	93.71
2	Fort Clinch State Park Bastion Restoration, Phase II	Department of Environmental Protection	Nassau	\$500,000	\$1,000,000	92.71
3	Investigating Socio-Economic Negotiations at Mission San Luis	Florida State University	Leon	\$129,466	\$1,129,466	92.43
4	Remodeling, Renovation, and Selective Restoration and Preservation of the National Historic David W. Dyer U.S. Courthouse Building - Courtyard Project	Miami Dade College	Miami-Dade	\$500,000	\$1,629,466	90.43
5	Historic Sunset Lounge Stabilization and Rehabilitation, Phase II	West Palm Beach Community Redevelopment Agency	Palm Beach	\$500,000	\$2,129,466	90.33
6	Nehring Gardens Historic Structures Exterior Repairs and Painting	Henry Nehring Society, Inc. dba Nehring Gardens	Orange	\$56,500	\$2,185,966	90
7	Restoration of Town Hall Mirror Ballroom French Doors	Town of Lake Park	Palm Beach	\$56,600	\$2,242,566	89.33
8	St. John's Episcopal Roof, Masonry and Windows Repairs	The Rector, Warden and Vestrymen at St. John's Church at Tallahassee	Leon	\$484,183	\$2,726,749	89.14
9	Historic Port Theatre Renovation	Port Theatre Art & Culture Center	Gulf	\$500,000	\$3,226,749	89.14

25	Atlantic Coastline Freight Station Rehabilitation	Suwannee County Historical Commission	Suwannee	\$396,000	\$8,249,216	86.14
26	Preservation and Rehabilitation of the Lodge at Wakulla Springs	Patrons of Wakulla Springs Lodge, Inc.	Wakulla	\$452,400	\$8,701,616	86
27	R D Edwards Building Restoration & Rehabilitation	City of Quincy - Police Department	Gadsden	\$450,000	\$9,151,616	86
28	Ruge Hall Restoration	The Episcopal Diocese of Florida, Inc.	Leon	\$100,000	\$9,251,616	86
29	Uncovering the 1559 Emanuel Point III Shipwreck	University of West Florida	Escambia	\$290,085	\$9,541,701	86
30	Arnett Chapel AME Church Roof and Restoration Project	Arnett Chapel African Methodist Episcopal Church, Inc.	Gadsden	\$225,000	\$9,766,701	85.86
31	The Marion Hotel, AKA the Sovereign Building Restoration	Ocala Main Street, Inc	Marion	\$499,999	\$10,266,700	85
32	Capital Preservation Project	Historic Saint James African Methodist Episcopal Church	Seminole	\$311,500	\$10,578,200	84.71
33	J.D. & N.J. Lewis House	City of Longwood	Seminole	\$50,000	\$10,628,200	84.57
34	Quincy Opera House/Quincy State Bank Acquisition	Big Bend Community Development Corporation	Gadsden	\$220,000	\$10,848,200	84.29
35	Orange County Regional History Center New Permanent Third Floor Exhibit	Historical Society of Central Florida, Inc.	Orange	\$400,000	\$11,248,200	84.29
36	Old St. Luke's Hospital Restoration	Jacksonville Historical Society, Inc.	Duval	\$100,000	\$11,348,200	83.86
37	Singing Pines Restoration	The Children's Museum, Inc.	Palm Beach	\$50,000	\$11,398,200	83.86
38	Former Lakeside Hospital Preservation and Restoration	Florida Chautauqua Association	Walton	\$272,110	\$11,670,310	83.57
39	Historic Hartman House Renovation	City of Gainesville	Alachua	\$116,843	\$11,787,153	82.86
40	Historic Howard Academy Restoration Project	Howard Academy Educational & Recreational Council	Jefferson	\$500,000	\$12,287,153	82.71

57	Historic Baptist Church Rehabilitation, Phase I	La Tierra Prometida, Inc.	Nassau	\$453,800	\$17,422,500	77.43
58	Peel Building Rehabilitation	City of Marianna	Jackson	\$50,000	\$17,472,500	72.57
59	Kroegel Homestead Conservation Area Improvements	Indian River County Parks Division	Indian River	\$70,500	\$17,543,000	72.57



Historical Resources

Pre-Meeting Checklist

Get Jody to sign travel

- Mail Travel Authorization & Mission Critical Forms to Members for signature
- ~~Submit to OCHIP for review and approval~~
- Submit FAR Notice (check publication deadline and issue dates)
- Reserve meeting room
- ~~Reserve Teleconference Line (BHP= Beverly, BAR= Helene)~~
- Send reminder emails to Commission regarding meeting and reservations
- Post meeting notice on DHR web, and update website with meeting materials
- Nameplates and ~~building flyers for meeting~~
- Recorder -AAA batteries
- ~~Tokens~~
- ~~SASE~~
- Copies of the agenda and Meeting Appearance forms for the public
- Set of minutes from prior meeting (draft watermark removed) for signature following approval
- Coordinate coffee, water, handouts, and any other items for meeting
- Set-up of meeting room in appropriate configuration for meeting needs
- Reserve necessary meeting equipment and tech support in advance

Post-Meeting Checklist

- Reimbursement Completed
- Minutes from prior meeting signed and filed
- Complete Meeting Cost Form and return to Celeste Ivory (MS #4)
- Web site updated with post meeting materials