

## Summary of Proposed Changes to Grant Rules

The Division of Library and Information Services has started the process of revising the guidelines for the Library Services and Technology Act, State Aid to Libraries, Library Cooperative, and Public Library Construction grant programs.

The first step in the process was to announce our intention to revise the rules. The “Notice of Development of Rulemaking” was published in the *Florida Administrative Register* on March 12, 2016.

The second step in the process was to announce the changes to the rules and to start the rulemaking process. The “Notice of Proposed Rule” announcement was published in the *Florida Administrative Register* on April 14, 2016.

As part of this process, we have prepared drafts of the proposed changes to the grant rule text, grant packets and related documents. The changes are located online at [info.florida.gov/services-for-libraries/grants/administrative-rule-change-documents](http://info.florida.gov/services-for-libraries/grants/administrative-rule-change-documents).

A summary of the major changes follows.

### Library Services and Technology Act Grant Program

- The funding decision process has been revised:
  - Grants staff reviews applications for eligibility and completeness.
  - Division staff provides a technical review and evaluation of each application, including a recommendation of high, medium, low or no priority for funding.
  - The LSTA Advisory Council makes funding recommendations on each application. The Council can recommend revisions or changes to applications as a condition for funding.
  - The Secretary of State has the final authority to approve or deny all funding recommendations.
- Information has been added about indirect costs.
- Clarification information on matching funds has been added.
- Information has been added about submitting grant payment requests online.
- A new Final Status Report form has been developed based on requirements for reporting to the Institute of Museum and Library Services.

### State Aid to Libraries Grant Program

- Grant funds will be provided in one payment.
- The Annual Statistical Report form has been updated.

## Library Cooperative Grant Program

- Information has been added about submitting grant payment requests online.
- Information has been added about conditions for meeting deliverables.
- The Annual Statistical Report form for multitype library cooperatives has been updated.

## Library Construction Grant Program

- Information has been added about unconditional use requirements.
- Information regarding projects potentially affecting historic properties has been revised.
- Information has been added about submitting grant payment requests online.
- Payment Request forms have been modified.

If you have questions, please contact Marian Deeney, library program administrator, by email at [marian.deeney@dos.myflorida.com](mailto:marian.deeney@dos.myflorida.com), by fax at 850.245.6643 or by telephone at 850.245.6620.

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