



FLORIDA DEPARTMENT OF STATE  
DIVISION OF

*Historical Resources*

## HOW TO MANAGE YOUR GRANT WEBINAR

### Webinar Agenda

Tuesday, September 20, 2016 – 2:00pm to 3:30pm

Webinar: [gotowebinar.com](http://gotowebinar.com); Webinar ID: 327-960-147

R. A. Gray Building, Fourth Floor, Room 404

500 South Bronough Street, Tallahassee, Florida 32399-0250

Or at: <https://attendee.gotowebinar.com/register/4359448532586422531>

I. Welcome and Overview	Rodríguez
II. Grant Award Agreement	Rodríguez
III. Procurement	Herring
IV. Reporting	Rodríguez
V. Requesting Payment	Herring
VI. Noncompliance	Rodríguez
VII. Closing Out Projects	Herring
VIII. Questions	Rodríguez

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Webinar geared at Grantees to provide useful information for managing a historic preservation grant from the Division of Historical Resources, including reporting requirements and forms. The webinar will also explain compliance requirements, payment request procedures and close-out documentation.

Please register for the meeting in advance at:

<https://attendee.gotowebinar.com/register/4359448532586422531>; Webinar ID: 327-960-147

After registering, you will receive a confirmation email containing information about joining the webinar.

Please visit the site prior to the meeting to ensure that you have the correct software loaded on your computer to attend the meeting.

To request copies of meeting materials associated with this agenda, but not included herein, contact Yasha Rodríguez, Historic Preservation Grant Supervisor, with the Division of Historical Resources at: [Yasha.Rodriguez@dos.florida.com](mailto:Yasha.Rodriguez@dos.florida.com) or 850.245.6362.

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