

**Florida Historical Commission
R.A. Gray Building, Room 307
Tallahassee, Florida
December 12, 2013**

Meeting Minutes

Commission Members Present: Ms. Kathy Fleming and Mr. John Phelps

Commission Members Present via Telephone: Mrs. Marion Almy, Chairman; Mr. Del Acosta; Mr. Rick Gonzalez, Vice Chair; Mrs. Mimi Reid Hardman; Ms. Malinda Horton; Mrs. Judy Kane; and Dr. William Lees

Commission Members Unable to Attend: Dr. Adam Hirsch; Ms. Ellen Uguccioni

Division of Historical Resources Staff Present: Mr. Robert F. Bendus, State Historic Preservation Officer and Division Director; Mrs. Alissa Slade Lotane, Chief of the Bureau of Historic Preservation; Dr. Mary Glowacki, Chief of the Bureau of Archaeological Research and State Archaeologist; Ms. Celeste Ivory, Division Operations Administrator; Dr. Barbara Mattick, Deputy State Historic Preservation Officer for Survey and Registration; Ms. Angie Tomlinson, Program Administrator; Ms. Susanne Hunt, Outreach Programs Supervisor; Ms. Katherina Paliwoda, Florida Main Street Program Assistant; and Ms. Kerri Post, Deputy Secretary of State for Cultural, Historical and Information Programs

I. Call to Order and Roll Call

Meeting was called to order by Chairman Almy at 9:03 a.m.

II. Introduction of Commission, Staff & Guests

III. Adoption of Agenda

Chairman Almy called for a motion to adopt the agenda as emailed. Commissioner Fleming so moved. Motion was seconded by Commissioner Acosta and approved unanimously.

IV. Approval of Minutes

Chairman Almy called for a motion to adopt the minutes as emailed. Commissioner Phelps so moved. Motion was seconded by Commissioner Hardman and approved unanimously.

V. Chairman's Comments

Chairman Almy gave thanks to commission members for their hard work and attendance at meetings this year, and to the Awards subcommittee for their committee report this year.

VI. Director's Comments

Director Bendus thanked the Commission for their help to the division, and their time given this year by participating in Commission meetings. Director Bendus discussed division activities including the major overhaul of statutes and rules related to grants; involvement in a contentious archaeological issue at the Dozier School for Boys; Section 106 responsibilities concerning the National Register listed Bro Bowl skate park in Tampa; movement into the final phase of rehabilitation at The Grove; attendance growth and increased revenue at Mission San Luis as the site continues to increase its value to the community; legislative budget requests submitted; an issue regarding memorials placed on public sites and introduction of a bill related to the Olustee Battlefield site; a recent rule making exercise involving identification of rules lacking current statutory authority or needing technical changes, and the division's need to keep the Commission more informed on the process by communicating changes and impacts and seeking comments from the Commission and constituency groups.

VII. Acquisition and Restoration Council (ARC) discussion

Director Bendus reiterated his intent to involve the Commission more in the ranking process and to seek more advice on properties that can be potentially purchased for historical preservation; discussed list of properties that have been on and will be added to the Florida Forever purchase list; and the effort to surplus conservation property to develop a funding mechanism for future purchases.

Commissioner Horton offered to send the alert sign-up for all Florida Administrative Register (FAR) activity of the Department of State (DOS) to the commissioners that are not already signed-up for the service.

VIII. Business Items

A. Annual Election of the Assistant Presiding Officer

Almy

Chairman Almy opened the floor for the annual election of the assistant presiding officer. **Commissioner Acosta moved to nominate Commissioner Gonzalez to serve again as Assistant Presiding Officer. Motion was seconded by Commissioner Fleming and approved unanimously.**

B. Recommendations of Historic Preservation Awards

Almy

The nominating committee put forth the names of Dr. Barbara E. Mattick for the Senator Bob Williams Public Employee Award, and State of Florida Senator Walter B. Fraser for the Mary Call Darby Collins Volunteer Award. **The subcommittee report served as a motion. Motion was seconded by Commissioner Acosta and approved unanimously.**

IX. Committee Reports

A. Bureau of Archaeological Research Update

Dr. Glowacki provided the Commission with an overview of Bureau of Archaeological Research (BAR) programs, facilities, staff, and recent activities. Dr. Glowacki advised the Commission of the events held at the Annual Hale Smith Community Pig Out hosted in collaboration with the Florida State University's Anthropology Department and Anthropological Society, Florida Public Archaeology Network (FPAN), the Tallahassee Trust for Historic Preservation (TTHP), and the Panhandle Archaeological Society at Tallahassee (PAST) at the de Soto site; staff travel and consultation on the Met Square site in downtown Miami; field survey of the Myakka State Forest; a prehistoric dugout canoe exhibit in the lobby of the R.A. Gray Building; completion of scanning all canoe files and strengthening of the canoe database; numerous management reviews of state parks and forests; staff participation in the Acquisition and Restoration Council (ARC) meetings; processing of backlogged material excavated at the Mission San Luis (MSL) archaeological site; staff reports; a presentation to the Seminole Tribe on MSL archaeology and the Apalachee; completion of offshore boat work by the Underwater Archaeology Team in for preparation of survey of the Ribault project; activity on the Panhandle Shipwreck Trail (PST) website; work with the Secretary's office on a grant from Deepwater Horizon for promotion of the PST; renewal of underwater contracts; conservation of the Egmont Key Lighthouse lens pedestal and two dugout canoes from Lakeland, historic artifacts from Fort Gadsden, the second signaling lantern from the USS *Narcissus*, and treatment of a donated bronze cannon from the Spanish 1715 fleet; staff attendance at a conservation conference sponsored by the Smithsonian Institute in Washington, D.C. on the X 3D Explorer artifact scanning system; conservation staff's work with the City of Tallahassee's water management staff to create protocol for processing chemicals to make disposal more efficient; Collections staff consolidation of artifacts to maximize storage space for artifacts in the new Collections area; increased attendance at the Giving Thanks event at MSL; staff preparation for the Winter Solstice and Commemorative Mass event; Seminole Tribe visit tour at MSL, and Council House blessing by Bobby Henry; education programs at MSL by interpreters; Gov. Martin House use by the community; staff participation in sessions at the 70th Annual Southeastern Archaeological Conference in November in Tampa; and work on addressing rule changes requested by the Joint Administrative Procedures Committee (JAPC).

Commissioner Fleming inquired on the permit application process for underwater salvage companies, offered Commission support to the state, and expressed the need for education addressing the importance of archaeology standards in the process.

B. Bureau of Historic Preservation

Mrs. Lotane provided the Bureau of Historic Preservation (BHP) update, advising the Commission on BHP programs and staffing. Mrs. Lotane reported on the hire of a new State Folklorist, Ms. Amanda Hardeman; the hire of Ms. Katherina Paliwoda, Florida Main Street Program Assistant; the upcoming hire of a preservation architect; the upcoming retirement of Dr. Mattick on February 28; staff's participation in the department's leadership program to promote cross-divisional projects; staff travel to Met Square in Miami, SEAC in Tampa, Silver Springs for management planning, Tampa for Bro Bowl and Section 106 consultations with the City of Tampa Parks & Recreation Department and the Tampa Housing Authority; Compliance Review database improvements; National Preservation Institute (NPI) Introduction to Section 106 seminar will be held here in April 2014; continued activity on the Florida Historic Golf Trail's (FHGT) website and products; meetings of the Great Floridians Committee; the Florida Folklife

Program's field survey of the Upper St. Johns River region; the upcoming meeting of the Florida Folklife Council regarding the 2014 Folk Heritage Awards; activity of the Florida Main Street Program, including increased activity to the program's Facebook page, staff participation in training sponsored by the National Main Street Center, visits to new Main Street communities to offer technical assistance, and the upcoming Main Street Manager's quarterly meeting in February in Tallahassee; all seven markers reviewed by the State Historical Marker Council at the prior day's meeting passed; receipt of four new Certified Local Government (CLG) applications for Manatee County, Pinellas County, St. John's County, and the City of Stuart; staff's completion of the online historical marker application; work in Architectural Preservation Services on projects at The Grove; Grants Program activity, including personalizing contracts and more clearly delineating deliverables, online posting of recommended grant lists including the addition of Special Category grant projects recommended by the Commission for rollover, approval of FY2016 Grants Cycle Calendar, and changes to Grants lists and cycle dates.

X. Other Business

Chairman Almy discussed concern regarding the frequency of absenteeism among advisory council members, particularly with achieving a quorum of the National Register Review Board whose members are appointed to represent their specific expertise in required fields. Chairman Almy requested that the minutes reflect this concern among some members of the Florida Historical Commission.

Dates, events and travel details for 2014 Florida Heritage Week were discussed.

XI. Public Comment

None.

XII. Adjourn

Chairman Almy called for a motion to adjourn. Commissioner Hardman so moved. Motion was seconded by Commissioner Acosta and approved unanimously.

Meeting adjourned at 10:53 a.m.

Mauron M. Almy Presiding Officer

Robert F. Benders Director, Division of Historical Resources and
State Historic Preservation Officer

Approved: 3.19.2014