

**Florida Historical Commission
R.A. Gray Building, Room 307
Tallahassee, Florida
July 31, 2013**

Meeting Minutes

Commission Members Present via Telephone: Ms. Marion Almy, Presiding Officer; Mr. Rick Gonzalez, Assistant Presiding Officer; Dr. William Lees; Mr. Del Acosta; Ms. Malinda Horton; Mrs. Judy Kane; Ms. Ellen Uguccione

Commission Members Unable to Attend: Ms. Kathy Fleming; Colonel Graham Fountain; Ms. Mimi Hardman; Dr. Adam Hirsch

Division of Historical Resources Staff Present: Ms. Katie Kole, Director of Marketing; Mr. Robert F. Bendus, State Historic Preservation Officer and Division Director; Ms. Celeste Ivory, Division Operations Administrator; Ms. Angela Tomlinson, Program Administrator; Dr. Mary Glowacki, State Archaeologist and Chief of the Bureau of Archaeological Research; Dr. Barbara Mattick, Deputy State Historic Preservation Officer for Survey and Registration; Mrs. Alissa Slade Lotane, Chief of the Bureau of Historic Preservation; Mr. Michael Zimny, Historical Markers and Certified Local Governments Programs Head; Mr. Grant Gelhardt, Historic Preservation Grants Supervisor; Ms. Ronni Wood, Florida Main Street Program Supervisor; Ms. Susanne Hunt, Outreach Programs Supervisor; and Mr. Bob Jones, Historic Sites Specialist

Guests Present in Meeting: Mr. Joe McCann, Ballard Partners

Guests Present via Telephone: Mayor Gail Coniglio and Mr. Peter Elwell, Town of Palm Beach

I. Call to Order and Roll Call

Meeting was called to order by Chairman Almy at 1:01 p.m.

II. Introduction of Commission, Staff & Guests

III. Adoption of Agenda

Chairman Almy called for a motion to adopt the agenda as emailed. Motion made by Commissioner Acosta to adopt the agenda as emailed. Commissioner Horton seconded. Motion was passed unanimously.

IV. Approval of Minutes from March 21, 2013 Meeting

Chairman Almy called for a motion to approve the minutes as emailed. Motion made by Commissioner Horton to approve the minutes as emailed. Commissioner Acosta seconded. Motion was passed unanimously.

V. Chairman's Comments. None.

VI. Viva Florida 500 Update

Ms. Katie Kole updated the Commission on Viva Florida 500 activities. Ms. Kole reported on statewide events, and partners; Viva Florida 500 Week activities; launch of the Viva Florida 500 US postage stamp; promotional items, and products; and the upcoming rollout of Viva 2.0.

VII. Director's Comments

Director Bendus thanked the Commission for their help, advice and assistance to the Division; and thanked Division staff for their work and the passion they bring to historic preservation. Director Bendus discussed bills of impact to the division tracked during the 2013 Florida legislative session; funding updates and budget issues; funding recommendations at the federal level; State-owned lands surplus; the status of the Division's 501(c)(3) Citizen Support Organization (CSO); the 1A-32 Archaeological Permit request at the Dozier School for Boys' historic cemetery; the National Register of Historic Places (NRHP) nomination of the Bro Bowl Skateboard Park; the Shiloh Commercial Space Launch Complex proposed for Cape Canaveral; the need for development of strategies with Commission assistance to inform local governments and developers about what the Division of Historical Resources does and how to better mitigate at the front end of projects; and the importance of procedure and process in all projects submitted to the Historic Preservation Grants Program.

VIII. Business Items

The Commission agreed on Wednesday, October 23, 1 p.m. to conclusion, for the next Florida National Register Review Board meeting; Thursday, October 24, 9 a.m. to conclusion for the Fall quarterly Florida Historical Commission meeting; and Thursday, December 12, 9 a.m. to conclusion for the Winter quarterly Florida Historical Commission meeting.

IX. Committee Reports

A. Bureau of Historic Preservation Update

Mrs. Lotane provided the Bureau of Historic Preservation update. Mrs. Lotane advised the Commission on staff changes; Florida Master Site File (FMSF) staff's completion of the Florida Historical Marker Interactive Google Map at www.flheritage.com/preservation/markers; the Florida Historic Golf Trail project at www.FloridaHistoricGolfTrail.com; replacement of and software updates to the Compliance Review Section database; the upcoming Cultural Resource Management (CRM) Summit at Mission San Luis, September 11-12, 2013; the upcoming Florida Main Street Conference in Vilano Beach, September 18-20, 2013; Florida Main Street applications received from Chattahoochee and Tallahassee; the Certified Local Government (CLG) designation of the City of Palatka; and Grants Program updates, funding list, and the rollover process.

Chief Lotane discussed internal issues in the Special Category Grants process, then opened the floor to discussion on the Mizner Memorial Fountain grant application.

Commission discussion ensued on ways to mitigate Architectural Preservation Section (APS) staff turnover, including offering more competitive compensation, potential incentives, and increasing staff travel necessary for statewide technical assistance.

Mayor Coniglio discussed the Town of Palm Beach's historic preservation grant application for the restoration of the Mizner Memorial Fountain, and the lack of division follow-up communication throughout changes to the public process. Mr. McCann inquired on what options there are in moving forward. Director Bendus stated staff will review the Administrative Rule that controls this process, and report back to the Commission with recommendations for a solution to this problem.

At Chief Lotane's suggestion, Chairman Almy called for a motion to solicit each year and not proceed with grant rollovers in the future. Commissioner Uguccione made a motion that the Commission never again rollover grants from each legislative session. Commissioner Gonzalez seconded the motion. The motion was passed unanimously.

Ms. Hunt provided the division's outreach update. Ms. Hunt reported on Heritage Trail reprints, and activities of the Florida Folklife Program.

i. National Register Review Board Update

Dr. Mattick updated the Commission on the meetings scheduled to present the statewide Comprehensive Historic Preservation Plan, reported on properties recently listed in the NRHP, and discussed NRHP nominations reviewed at the July 26, 2013 meeting of the Florida National Register Review Board.

Mr. Zimny provided an update on the series of regional Certified Local Government (CLG) program's workshops held this year, funded through the CLG pass-through grants. Director Bendus discussed the need for greater understanding of local historic preservation ordinances in CLGs by their Historic Preservation Boards and attorneys, encouraged the Commission to provide input in these public meetings and active outreach to encourage public understanding of historic preservation. Commissioner Gonzalez inquired when more CLG workshops will be offered, and if they may also be offered in south Florida. Mr. Zimny stated that no CLGs from south Florida applied to host one of the training programs. Commissioner Uguccione offered assistance in the future with hosting in a workshop in south Florida. Director Bendus stated the division's commitment to provide future workshops.

B. Bureau of Archaeological Research Update

Dr. Glowacki provided the Bureau of Archaeological Research update. Dr. Glowacki advised the Commission on status of the Council House re-thatching project at Mission San Luis; activities and events at Mission San Luis; installation of compressed shelving for the state's archaeological collection; development of a new Collections and Accession Policy; processing, 3D scanning

techniques, and conservation of artifacts in the Conservation Lab; updates on the USS *Narcissus* Underwater Preserve; a new series of surveys to be conducted by the Public Lands Archaeology (PLA) Program; Archaeological Resource Management (ARM) Training updates; archaeological research at The Grove, and resulting creation of a comparative type collection of brick; research on missions in connection to the Camino Real; staff work with the Department of Environmental Protection's (DEP) Acquisition and Restoration Council (ARC); the Underwater Archaeology Program's work to locate the lost French Fleet of Jean Ribault, and the upcoming systematic survey of Florida waters; 1A-31 permits and contracts; and site improvements and upcoming interpretation at the Governor Martin House and Hernando de Soto 1539-1540 Winter Encampment Site.

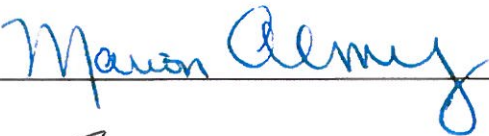
X. Other Business. None.

XI. Public Comment. None.

XII. Adjourn

Vice Chairman Gonzalez called for a motion to adjourn. Commissioner Acosta so moved. The motion was seconded by Commissioner Lees. The motion was passed unanimously.

Meeting adjourned at 5:05 p.m.



Presiding Officer



Director, Division of Historical Resources and
State Historic Preservation Officer

Approved: 10/24/13