

FLORIDA DEPARTMENT OF STATE/DIVISION OF ELECTION



### Certification of Eligibility Records Maintenance

This form is to be used to certify that the Supervisor of Elections conducted activities as required under section 98.075, F.S. to identify and remove ineligible voters from the voter registration rolls.

I, \_\_\_\_\_, Supervisor of Elections or designee, for \_\_\_\_\_ County, certify the following for the period January 1, \_\_\_\_\_ to June 30, \_\_\_\_\_, OR July 1, \_\_\_\_\_ to December 31, \_\_\_\_\_ :

<b>A. ACTIVITY: NOTICE OF POTENTIAL INELIGIBILITY ( provide total number for each category)</b>	
	<b>Notices mailed</b> (s. 98.075(7)(a)1., F.S.)
	<b>Notices published</b> (A notice is published ONLY if the mailed notice came back undeliverable which includes unclaimed, refused, or otherwise marked as undeliverable). For notices including voters, provide the number as if it were a notice per voter) (s. 98.075(7)(a)2., F.S.)
<b>B. ACTIVITY: RESPONSES TO NOTICES (MAILED OR PUBLISHED)</b>	
	Voters who <b>responded to mailed notices</b>
	Voters who <b>responded to published notices</b>
	<b>Number of hearings conducted</b> (this should be the same as the number of voters who <b>responded to either a mailed or published notice and requested a hearing</b> (such hearing can only be requested by and held for persons who deny ineligibility)
<b>C. ACTIVITY: NUMBER OF VOTERS REMOVED BASED ON REASONS FOR REMOVAL</b>	
	<b>Convicted felon with no civil rights restored/no clemency.</b>
	<b>Mentally incapacitated without voting rights restored</b> (Refers to voters whom the court has declared to be mentally incapacitated AND taken away their voting rights/civil rights)
	<b>Deceased</b> (Refers to deceased voters removed with or without notice based on death data match identified by the state, receipt of in-state death certificates or information received from other source)
	<b>Not of legal age</b> to register
	<b>Not a U.S. citizen</b>
	<b>Listed a residence that is not his or her legal residence</b> (Refers to voters who listed someone else's legal residence, or who listed a residence that is not a valid legal residence)
	<b>Fictitious person</b> (Includes registered voters with fake names and/or date of birth or who use someone else's residence, name or date of birth to register)

\_\_\_\_\_  
Supervisor of Elections or designee (signature)

\_\_\_\_\_  
Date

Please submit by deadline [July 31 for Jan–Jun] or by January 31 for Jul–Dec) to: Chief, Bureau of Voter Registration Services, Fla. Dept. of State, Division of Elections, R.A. Gray Building, 500 S. Bronough Street Tallahassee, Florida 32399; 850/245-6290 (phone) 850/245-6291 (fax)