

## **Summary of Proposed Changes to Grant Rule**

The Division of Library and Information Services has started the process of revising the guidelines for the Library Services and Technology Act, State Aid to Libraries, Library Cooperative, and Public Library Construction grant programs.

The first step in the process was to announce our intention to revise the rule. The “Notice of Development of Rulemaking” was published in the *Florida Administrative Register* on January 22, 2015.

The second step in the process was to announce the changes to the rule and to start the rulemaking process. The “Notice of Proposed Rule” announcement was published in the *Florida Administrative Register* on February 11, 2015.

As part of this process, we have prepared drafts of the proposed changes to the grant rule text, grant packets and related documents. The changes are located online at [info.florida.gov/services-for-libraries/grants/administrative-rule-change-documents](http://info.florida.gov/services-for-libraries/grants/administrative-rule-change-documents).

A summary of the major changes follows:

### **Library Services and Technology Act Grant Program**

- The application deadline date has been changed to April 8, 2015 for this year only.
- Definitions related to scope of work, deliverables and financial consequences have been added.
- Information related to records retention has been added.
- The audit requirement has been revised to reflect the increase for the single audit threshold requirement of federal grant funds to \$750,000.
- The grant agreement has been completely revised.

### **State Aid to Libraries Grant Program**

- Definitions related to scope of work, deliverables and financial consequences have been added.
- Information related to records retention has been added.
- The grant agreement has been completely revised.

### **Library Cooperative Grant Program**

- Definitions related to scope of work, deliverables and financial consequences have been added.
- Information related to records retention has been added.

- The Annual Statistical Report Form for Multitype Library Cooperatives has been revised to reflect updates.
- The grant agreement has been completely revised.

### **Library Construction Grant Program**

- The application deadline date has been changed to May 1, 2015 for this year only.
- Information describing the project period has been added.
- A six month progress report requirement has been added.
- Information related to project publicity has been modified.
- Information related to the project period and the time by which a project must be completed has been revised.
- Information related to changing the scope or location of a project has been added.
- Information related to records retention has been added.
- The grant agreement has been completely revised.

If you have questions, please contact Marian Deeney, Library Program Administrator, by email at [marian.deeney@dos.myflorida.com](mailto:marian.deeney@dos.myflorida.com), by fax at 850.245.6643 or by telephone at 850.245.6620.

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