

# 2018 Candidate Petition Handbook



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Division of Elections  
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(Rev. 4/11/2018)

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## Chapter 1: Introduction

This handbook explains the process for collecting signatures to qualify as a candidate by the petition method.

The information contained in this publication serves only as a quick reference guide. To the extent that this handbook covers material beyond that contained in law or rule, the Division of Elections offers such material to candidates merely as guidelines. This publication is not a substitute for the Florida Election Code or applicable constitutional and rule provisions, the text of which controls.

The following statutes and rules should be reviewed in their entirety:

- Section [99.095](#), Florida Statutes
- Section [99.09651](#), Florida Statutes
- Section [99.097](#), Florida Statutes
- Rule [1S-2.045](#), Florida Administrative Code

(See [Appendix I](#))

All applicable forms and publications are publicly available on the Division of Elections' website at:

<http://dos.myflorida.com/elections/>.

Please direct questions to the Division of Elections at **850.245.6280**.

## Chapter 2: Forms

### What petition form should be used to obtain signatures from registered voters?

All candidates,<sup>1</sup> except Presidential candidates, must use **Form [DS-DE 104](#), Candidate Petition**. Presidential candidates must use **Form DS-DE [18A](#) or [18B](#)**.

The most current version of petition forms are available on the Division of Elections' website at:

<http://dos.myflorida.com/elections/forms-publications/forms/>

Petitions on previous versions of Form [DS-DE 104](#) are not valid.

A separate petition is required for each candidate.

### Who is responsible for reproducing the petition form?

Candidates are responsible for reproducing the petition form.

### Can the petition form be altered?

Form [DS-DE 104](#) must be reproduced as is without any change to text or format with the following allowable modifications:

- Form [DS-DE 104](#) may be reduced or enlarged proportionally in size as a whole document. However, the form

cannot be less than 3 inches by 5 inches and no larger than 8 1/2 inches by 11 inches.

- Form DS-DE 104 may be included within a larger advertisement, provided the form is clearly defined by a solid or broken border.
- Candidates may use color highlights, circles, X's, arrows, or similar markings that draw attention to items on the form, as well as using cross-outs, line-throughs, or similar markings on items on the form that are not applicable to their candidacy.
- Candidates may translate petition forms into a minority language at their own expense. Petition forms may be two-sided with one side in English and the second side in the minority language. However, regardless of which side is used, the petition may be signed by only one person. If both sides of the form should be completed, the supervisor of elections will check only the English side of the form for signature verification.

### Is a disclaimer required on a petition?

No. However, if the petition is included as a part of a larger advertisement that meets the definition of a political advertisement, the political advertisement will need a disclaimer. A missing disclaimer on such an advertisement does not invalidate an otherwise properly executed petition but does constitute a violation of [Chapter 106](#), Florida Statutes.

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<sup>1</sup> Municipal candidates may use a different form if provided for by city charter or ordinance.

## Chapter 3: Collecting Signatures

### How many signatures are needed?

Except for special district candidates, the requirement is to obtain signatures equal to 1% of the registered voters in the geographical area for the immediately preceding general election.

- U.S. Senate – 128,638 signatures
- Representative in Congress – (see [Appendix A](#))
- Governor – 128,638 signatures
- Attorney General – 128,638 signatures
- Chief Financial Officer – 128,638 signatures
- Commissioner of Agriculture – 128,638 signatures
- State Senator – (see [Appendix B](#))
- State Representative – (see [Appendix C](#))
- Circuit Court Judge, State Attorney and Public Defender – (see [Appendix D](#))
- Special District Candidate – 25 signatures

### When can a candidate start collecting signatures on petitions?

A candidate can collect signatures as soon as a completed Form [DS-DE 9](#), Appointment of Campaign Treasurer and Designation of

Campaign Depository, is filed with the filing officer (see [Appendix E](#)). Petitions signed prior to the date Form [DS-DE 9](#) is filed with the filing officer are not valid.

**Exception:** Federal and special district candidates are not required to file Form [DS-DE 9](#) prior to collecting signatures. (However, special district candidates must file Form [DS-DE 9](#) if they collect contributions or make expenditures other than the filing fee or signature verification fee.)

### How long are signed petitions valid?

Signatures for all candidates are valid only for the next general election qualifying period for that office immediately following the filing of the DS-DE 9.

### Where can candidates collect signatures on petitions?

Absent a local prohibition, a candidate can collect petition signatures in any public place including government-owned buildings. Section [106.15\(4\)](#), Florida Statutes, is often misconstrued to prohibit collecting petition signatures in a government-owned building. However, this prohibition only applies to soliciting or knowingly accepting contributions. Therefore, soliciting petition signatures would not be prohibited in a government-owned building unless the petition form is part of a larger document that includes a request for a political contribution or unless a local prohibition precludes petition signature gathering in local government-owned or occupied

buildings. Section [104.31\(2\)](#), Florida Statutes, prohibits employees of the state or any political subdivision from participating in a political campaign for an elective office while on duty.

Whether a person is prohibited from collecting candidate petitions on private property, including a church, is not addressed in the Election Code.

In the case of a church, a candidate should check with the presiding church official. A church's involvement in political campaigns may threaten the loss of the church's IRS tax exempt status.

**NOTE:** Section [100.371\(7\)](#), Florida Statutes, is applicable only to collecting petitions for initiative petitions. It states: "No provision of this code shall be deemed to prohibit a private person exercising lawful control over privately owned property, including property held open to the public for the purposes of a commercial enterprise, from excluding from such property persons seeking to engage in activity supporting or opposing initiative amendments."

### **Can a candidate pay someone to collect petitions?**

Yes. Nothing in the Election Code prohibits a candidate from paying any person to collect petitions. However, if any person is paid to solicit signatures on a petition, a candidate may not subsequently file an undue burden oath in lieu of paying the fee to have signatures verified for that petition.

If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the undue

burden oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections, and any that are submitted thereafter, shall be paid by the candidate that submitted the undue burden oath.

If a candidate receives monetary contributions, as defined in Section [106.011](#), Florida Statutes, after the candidate has filed an undue burden oath and subsequently paid a signature gatherer, the monetary contributions must first be used to reimburse the supervisor of elections for any signature verifications fees that were not paid because of the filing of the oath.

### **May a voter revoke his or her signature on a petition after receipt of the petition by the Supervisor of Elections?**

No authority exists for a voter who has signed a petition to revoke his or her signature from a public record (the petition) after it has been received by the Supervisor of Elections. Rule [1S-2.045\(4\)\(d\)](#).

## Chapter 4: Verifying Petitions

### Where are petitions submitted?

Signed petition forms are submitted for verification to the [supervisor of elections](#) in the county in which the voter is registered.

It is the responsibility of the candidate to ensure that the signed petition form is properly filed with, or if misfiled, forwarded to the supervisor of elections of the county in which the signee is a registered voter. In the case of a misfiled petition, the filing date of the petition is the date such petition is filed with the proper county.

### When is the deadline for submitting petitions to the supervisor of elections?

The deadline for submitting candidate petitions is noon of the 28<sup>th</sup> day preceding the first day of the qualifying period for the office sought. For 2018, these deadlines are:

- **April 2, 2018** – U.S. Senator, Representative in Congress, Circuit Court Judge, State Attorney and Public Defender
- **May 21, 2018** – Governor, Attorney General, Chief Financial Officer, Commission of Agriculture, State Senate, State Representative, County, School Board and Special District

### Is this petition valid?

**If a petition is signed and dated before the filing date of Form [DS-DE 9](#)?**

A petition signed and dated before the filing date of a completed Form [DS-DE 9](#) is invalid (except for federal candidates and those special district candidates who have not collected contributions and whose only expense is the signature verification fee or filing fee). Form [DS-DE 9](#) is not valid until filed (received) and deemed complete by the qualifying officer. The form is not effective upon mailing.

**If a petition is missing a required group, seat or district designation?**

If a candidate is running for an office that requires a group, seat or district designation the petition must contain the designation or it is invalid.

**If a candidate changes the office that he/she is running for?**

If a candidate changes the office that he/she is running for, any previously submitted petitions are not valid for the new office. This would include changing seats, groups or districts.

#### Example

Changing from Circuit Court Judge, 17th Judicial Circuit, Group 1, to 17th Judicial Circuit, Group 5, will invalidate all previously verified petitions.

**If a candidate's party affiliation on the petition is not the same as the party affiliation listed on the candidate's Form [DS-DE 9](#)?**

The party affiliation listed on the petition must match the party affiliation listed on Form [DS-DE 9](#) or if No Party Affiliation (NPA) is listed on the petition, the [DS-DE 9](#) must indicate NPA. If they do not match, the petition is invalid.

The candidate's party affiliation as indicated in his/her registration records has no bearing on the validity of the petitions. The candidate's voter registration party affiliation does not become an issue until such time as he/she files qualifying documents during the qualifying period.

**If the petition contains a party affiliation for the candidate on a petition for a nonpartisan office?**

The block that indicates "Nonpartisan" on the petition must be checked for a petition for a nonpartisan office. While the candidate may be a member of a party and still run in a nonpartisan race, he/she must collect petitions as a nonpartisan candidate and indicate this on the petition. If the petition indicates that a nonpartisan candidate is running as a party affiliated candidate, it will invalidate the petition.

**NOTE:** If the petition indicates conflicting or incorrect information regarding the candidate's status as a nonpartisan, no party affiliated, or party affiliated candidate, the petition is invalid.

**If a petition does not have an original voter's signature?**

Rule [1S-2.045\(5\)\(f\)4.](#), Florida Administrative Code, provides that the supervisor of elections shall not verify a signature on a candidate petition unless the petition form contains the voter's original, ink signature. Thus, copies of petitions, electronic submission (such as email) or a petition with an electronic signature are not valid.

**If a petition is signed by a voter who is not registered in the geographical area represented by the office being sought?**

If a petition is signed by a voter who is not registered in the geographical area represented, it is not valid.

**If the voter who signs the petition has a protected address under Florida's public records law, may the voter write "protected" on the address line of the petition?**

No. There is no special consideration given to voters who have **protected addresses** when they sign petition forms. When a person signs a petition, it does not become a public record until it is submitted to the supervisor of elections for signature verification. When a person has a protected address which is exempt from being disclosed under the public records law and someone later requests to inspect (view or copy) the petition in the possession of the supervisor's office, the address must be redacted to protect unauthorized disclosure of the address.

If the person with a protected address wants to sign the petition, the person may elect to place a business address or some other



address. If the voter lists an address other than the legal residence where the voter is registered, the supervisor must treat the signature as if the voter had listed the address where the voter is registered (see below).

An address on a petition signed by a voter that is different from the legal residence where the voter is registered is valid. Section [99.097](#), Florida Statutes, and Rule [1S-2.045](#), Florida Administrative Code, provide that if the voter lists an address other than the voter registration address, the supervisor shall treat the signature as if the voter had listed the address where the voter is registered. If a voter, however, indicates a request to change his or her address, the supervisor shall process the address change before validating the voter as a registered voter in the county.

## Chapter 5: Fees

### What is the verification fee?

There is a fee of 10 cents per signature or the actual cost of checking such signatures, whichever is less, to be paid to the supervisor of elections for the cost of verifying the signature.

The fees must be paid in advance of verifying the petitions.

### Who is responsible for the verification fee?

Section [99.097\(4\)](#), Florida Statutes, provides that the supervisor of elections shall be paid in advance by the candidate. Thus, there are three ways to pay for the verification fees:

- The verification fee is paid with a campaign check or the campaign's petty cash;
- The candidate pays the verification fee with personal funds and reports it as an in-kind contribution or is reimbursed by the campaign; or,
- Someone else pays for the verification fees and is reimbursed by the campaign.

Because the statute specifically states that the candidate shall pay the verification fee, ultimately, the candidate is responsible for paying the fee. If someone else pays the verification fee, it is the candidate's responsibility to ensure that the person is reimbursed by the campaign.

### What is an undue burden oath?

If a candidate cannot pay the signature verification fee without imposing an undue burden on the candidate's resources, the candidate may file an undue burden oath (see [Appendix F](#)). Candidates must file an original undue burden oath with each Supervisor of Elections' office where petitions will be submitted.

If any person is paid to solicit signatures on a petition, a candidate may not subsequently file an undue burden oath in lieu of paying the fee to have signatures verified for that petition.

If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections and any that are submitted thereafter shall be paid by the candidate who submitted the oath.

If a candidate receives monetary contributions, as defined in Section [106.011](#), Florida Statutes, after the candidate has filed an undue burden oath and subsequently paid a signature gatherer, the monetary contributions must first be used to reimburse the supervisor of elections for any signature verifications fees that were not paid because of the filing of the oath.

## Chapter 6: Certification to the Division of Elections

### Which candidate petitions must be certified to the state?

The supervisors of elections must certify the number of verified petitions for the following offices to the Department of State, Division of Elections:

- U.S. Senate
- Representative in Congress
- Governor
- Attorney General
- Chief Financial Officer
- Commissioner of Agriculture
- State Senator
- State Representative
- Circuit Court Judge
- State Attorney
- Public Defender
- Multi-county Special District

After receipt of the certifications from the supervisors of elections, the Division of Elections will determine whether the required number of signatures has been obtained in order for the name of the candidate to be placed on the ballot and will notify the candidate.

### How do I confirm the number of signatures certified to the Division of Elections?

To check the number of signatures certified to the Division of Elections from your county, search for the candidate's name on the Candidate Tracking System for the applicable election at this web address: <http://dos.elections.myflorida.com/candidates>

Select an **Election** and click **View List**. (See Figure 1 below.)

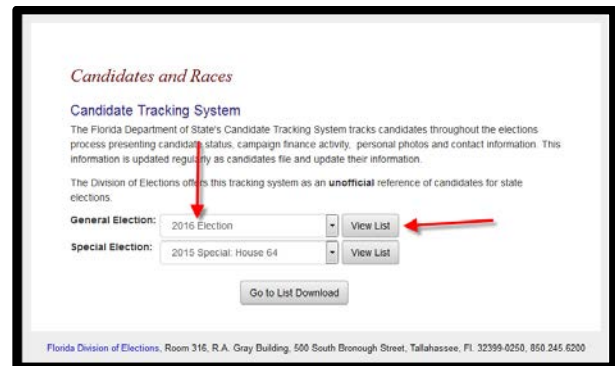


Figure 1

Then click on the candidate's name. (See Figure 2 below.)

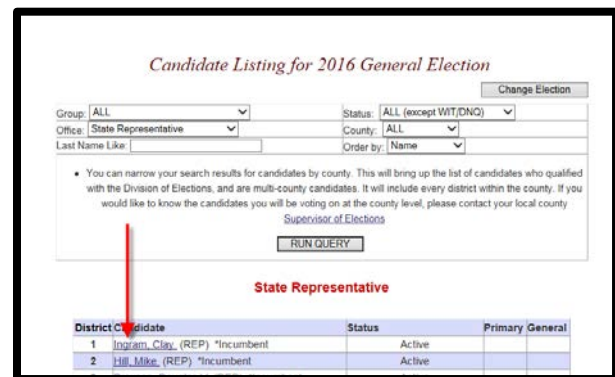


Figure 2

Click **Petition Signatures** at the bottom of the screen. (See Figure 3 below.)

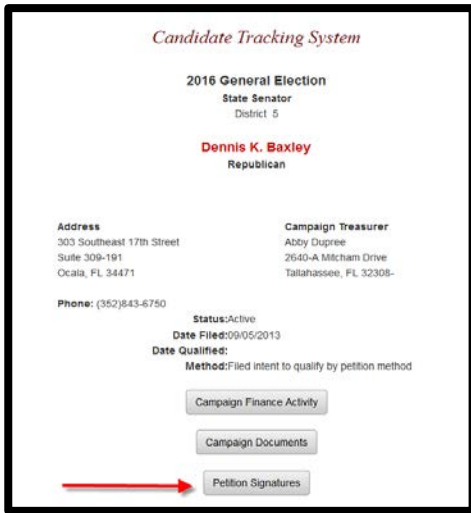


Figure 3

**NOTE:** The Petition Signatures button will **not** appear on a candidate’s page if no certifications have been received and processed by the Division of Elections.

The page will display the total required signatures, total verified and the last date petitions were verified from a county to the Division of Elections. (See Figure 4 below.)

*Candidate's Petition Signatures*

**2016 General Election**  
State Senator  
District 5

**Dennis K. Baxley**  
Republican

|                       |                       |
|-----------------------|-----------------------|
| <b>Total Required</b> | <b>Total Verified</b> |
| 2,985                 | 158                   |

| County    | Last Verified Date | Total Verified Number |
|-----------|--------------------|-----------------------|
| Baker     | 04/28/2015         | 2                     |
| Citrus    | 05/01/2015         | 76                    |
| Columbia  | 05/04/2015         | 1                     |
| Dixie     | 04/27/2015         | 4                     |
| Gilchrist | 06/02/2015         | 3                     |
| Levy      | 04/28/2015         | 23                    |
| Marion    | 04/27/2015         | 47                    |
| Suwannee  | 04/13/2015         | 2                     |

Figure 4

### What do I do if I believe the totals are incorrect?

You will need to contact the Supervisor of Elections for the county in question.

### What is the deadline for supervisors of elections to certify signatures to the Division of Elections?

No later than 5:00 p.m. on the 7<sup>th</sup> day before the first day of qualifying.

- **April 23, 2018** – U.S. Senator, Representative in Congress, Circuit Court Judge, State Attorney and Public Defender
- **June 11, 2018** – Governor, Attorney General, Chief Financial Officer, Commissioner of Agriculture, State Senator, State Representative and Multi-county Special District

**Certifications received from the Supervisors of Elections after the deadline will not be accepted.**

## Appendix A

### 2018 Petition Signatures Required for Representative in Congress

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 1        | 530,275               | 5,303 |
| 2        | 471,165               | 4,712 |
| 3        | 483,999               | 4,840 |
| 4        | 547,011               | 5,471 |
| 5        | 440,400               | 4,404 |
| 6        | 522,454               | 5,225 |
| 7        | 483,917               | 4,840 |
| 8        | 528,863               | 5,289 |
| 9        | 506,753               | 5,068 |
| 10       | 452,502               | 4,526 |
| 11       | 538,663               | 5,387 |
| 12       | 512,412               | 5,125 |
| 13       | 481,881               | 4,819 |
| 14       | 476,757               | 4,768 |
| 15       | 473,642               | 4,737 |
| 16       | 522,015               | 5,221 |
| 17       | 478,767               | 4,788 |
| 18       | 510,938               | 5,110 |
| 19       | 480,103               | 4,802 |
| 20       | 424,625               | 4,247 |
| 21       | 476,425               | 4,765 |
| 22       | 490,730               | 4,908 |
| 23       | 471,810               | 4,719 |
| 24       | 390,172               | 3,902 |
| 25       | 358,768               | 3,588 |
| 26       | 408,345               | 4,084 |
| 27       | 399,679               | 3,997 |

## Appendix B

### 2018 Petition Signatures Required for State Senate

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 1        | 356,856               | 3,569 |
| 2        | 339,636               | 3,397 |
| 3        | 327,958               | 3,280 |
| 4        | 351,298               | 3,513 |
| 5        | 313,975               | 3,140 |
| 6        | 297,875               | 2,979 |
| 7        | 386,535               | 3,866 |
| 8        | 320,831               | 3,209 |
| 9        | 325,446               | 3,255 |
| 10       | 355,572               | 3,556 |
| 11       | 290,863               | 2,909 |
| 12       | 371,781               | 3,718 |
| 13       | 330,484               | 3,305 |
| 14       | 348,939               | 3,490 |
| 15       | 351,411               | 3,515 |
| 16       | 336,940               | 3,370 |
| 17       | 365,592               | 3,656 |
| 18       | 335,204               | 3,353 |
| 19       | 329,126               | 3,292 |
| 20       | 311,166               | 3,112 |

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 21       | 344,773               | 3,448 |
| 22       | 332,063               | 3,321 |
| 23       | 376,511               | 3,766 |
| 24       | 328,246               | 3,283 |
| 25       | 332,819               | 3,329 |
| 26       | 291,914               | 2,920 |
| 27       | 327,228               | 3,273 |
| 28       | 294,636               | 2,947 |
| 29       | 331,552               | 3,316 |
| 30       | 323,310               | 3,234 |
| 31       | 305,998               | 3,060 |
| 32       | 324,149               | 3,242 |
| 33       | 298,074               | 2,981 |
| 34       | 317,432               | 3,175 |
| 35       | 293,112               | 2,932 |
| 36       | 231,048               | 2,311 |
| 37       | 255,669               | 2,557 |
| 38       | 249,239               | 2,493 |
| 39       | 267,549               | 2,676 |
| 40       | 286,312               | 2,864 |

## Appendix C

### 2018 Petition Signatures Required for State Representative

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 1        | 108,922               | 1,090 |
| 2        | 114,075               | 1,141 |
| 3        | 134,558               | 1,346 |
| 4        | 118,949               | 1,190 |
| 5        | 108,136               | 1,082 |
| 6        | 111,877               | 1,119 |
| 7        | 94,107                | 942   |
| 8        | 105,747               | 1,058 |
| 9        | 124,483               | 1,245 |
| 10       | 91,010                | 911   |
| 11       | 124,731               | 1,248 |
| 12       | 105,295               | 1,053 |
| 13       | 94,971                | 950   |
| 14       | 103,761               | 1,038 |
| 15       | 102,606               | 1,027 |
| 16       | 117,964               | 1,180 |
| 17       | 145,800               | 1,458 |
| 18       | 117,704               | 1,178 |
| 19       | 99,647                | 997   |
| 20       | 98,667                | 987   |
| 21       | 117,213               | 1,173 |
| 22       | 112,902               | 1,130 |
| 23       | 105,085               | 1,051 |
| 24       | 128,112               | 1,282 |
| 25       | 124,672               | 1,247 |
| 26       | 105,743               | 1,058 |
| 27       | 111,572               | 1,116 |
| 28       | 112,049               | 1,121 |
| 29       | 109,971               | 1,100 |
| 30       | 105,541               | 1,056 |
| 31       | 112,249               | 1,123 |
| 32       | 120,296               | 1,203 |

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 33       | 140,817               | 1,409 |
| 34       | 118,463               | 1,185 |
| 35       | 117,848               | 1,179 |
| 36       | 105,444               | 1,055 |
| 37       | 122,443               | 1,225 |
| 38       | 108,150               | 1,082 |
| 39       | 112,258               | 1,123 |
| 40       | 102,202               | 1,023 |
| 41       | 111,118               | 1,112 |
| 42       | 113,031               | 1,131 |
| 43       | 107,888               | 1,079 |
| 44       | 118,173               | 1,182 |
| 45       | 96,921                | 970   |
| 46       | 80,866                | 809   |
| 47       | 121,919               | 1,220 |
| 48       | 101,202               | 1,013 |
| 49       | 106,420               | 1,065 |
| 50       | 125,012               | 1,251 |
| 51       | 115,911               | 1,160 |
| 52       | 129,686               | 1,297 |
| 53       | 117,107               | 1,172 |
| 54       | 119,753               | 1,198 |
| 55       | 91,163                | 912   |
| 56       | 85,078                | 851   |
| 57       | 123,226               | 1,233 |
| 58       | 94,035                | 941   |
| 59       | 112,669               | 1,127 |
| 60       | 125,227               | 1,253 |
| 61       | 101,264               | 1,013 |
| 62       | 95,099                | 951   |
| 63       | 107,843               | 1,079 |
| 64       | 119,111               | 1,192 |

## 2018 Petition Signatures Required for State Representative

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 65       | 119,850               | 1,199 |
| 66       | 115,779               | 1,158 |
| 67       | 100,855               | 1,009 |
| 68       | 109,548               | 1,096 |
| 69       | 115,616               | 1,157 |
| 70       | 92,510                | 926   |
| 71       | 110,092               | 1,101 |
| 72       | 121,988               | 1,220 |
| 73       | 136,223               | 1,363 |
| 74       | 130,533               | 1,306 |
| 75       | 128,332               | 1,284 |
| 76       | 114,508               | 1,146 |
| 77       | 115,704               | 1,158 |
| 78       | 100,351               | 1,004 |
| 79       | 93,374                | 934   |
| 80       | 87,230                | 873   |
| 81       | 103,156               | 1,032 |
| 82       | 116,146               | 1,162 |
| 83       | 117,821               | 1,179 |
| 84       | 106,164               | 1,062 |
| 85       | 122,745               | 1,228 |
| 86       | 108,879               | 1,089 |
| 87       | 69,355                | 694   |
| 88       | 96,423                | 965   |
| 89       | 120,571               | 1,206 |
| 90       | 105,911               | 1,060 |
| 91       | 123,475               | 1,235 |
| 92       | 90,016                | 901   |

| District | Total<br>Registration | 1%    |
|----------|-----------------------|-------|
| 93       | 120,900               | 1,209 |
| 94       | 107,498               | 1,075 |
| 95       | 91,810                | 919   |
| 96       | 108,273               | 1,083 |
| 97       | 112,575               | 1,126 |
| 98       | 110,944               | 1,110 |
| 99       | 106,893               | 1,069 |
| 100      | 90,652                | 907   |
| 101      | 96,469                | 965   |
| 102      | 99,538                | 996   |
| 103      | 89,732                | 898   |
| 104      | 107,419               | 1,075 |
| 105      | 79,965                | 800   |
| 106      | 108,314               | 1,084 |
| 107      | 87,038                | 871   |
| 108      | 87,028                | 871   |
| 109      | 83,624                | 837   |
| 110      | 73,477                | 735   |
| 111      | 69,776                | 698   |
| 112      | 86,947                | 870   |
| 113      | 72,863                | 729   |
| 114      | 96,381                | 964   |
| 115      | 97,324                | 974   |
| 116      | 95,941                | 960   |
| 117      | 81,817                | 819   |
| 118      | 95,079                | 951   |
| 119      | 93,334                | 934   |
| 120      | 98,888                | 989   |



**Appendix D****2018 Petition Signatures Required for Circuit Court Judge, State Attorney and Public Defender**

| <b>Judicial<br/>Circuit</b> | <b>Total<br/>Registration</b> | <b>1%</b> |
|-----------------------------|-------------------------------|-----------|
| 1                           | 523,202                       | 5,233     |
| 2                           | 277,196                       | 2,772     |
| 3                           | 110,151                       | 1,102     |
| 4                           | 796,054                       | 7,961     |
| 5                           | 781,761                       | 7,818     |
| 6                           | 984,831                       | 9,849     |
| 7                           | 663,345                       | 6,634     |
| 8                           | 254,648                       | 2,547     |
| 9                           | 972,814                       | 9,729     |
| 10                          | 480,976                       | 4,810     |
| 11                          | 1,379,230                     | 13,793    |
| 12                          | 548,886                       | 5,489     |
| 13                          | 849,838                       | 8,499     |
| 14                          | 192,176                       | 1,922     |
| 15                          | 901,642                       | 9,017     |
| 16                          | 54,749                        | 548       |
| 17                          | 1,179,255                     | 11,793    |
| 18                          | 703,996                       | 7,040     |
| 19                          | 431,958                       | 4,320     |
| 20                          | 777,065                       | 7,771     |

## Appendix E: DS-DE 9 Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates

| <b>APPOINTMENT OF CAMPAIGN TREASURER<br/>AND DESIGNATION OF CAMPAIGN<br/>DEPOSITORY FOR CANDIDATES</b><br>(Section 106.021(1), F.S.)<br><br>(PLEASE PRINT OR TYPE)  |   |   |   |  |
|---|---|---|---|--|
| <b>NOTE:</b> This form must be on file with the qualifying officer before opening the campaign account.   |   |   |   | <b>OFFICE USE ONLY</b>   |
| <b>1. CHECK APPROPRIATE BOX(ES):</b><br><input type="checkbox"/> Initial Filing of Form      Re-filing to Change: <input type="checkbox"/> Treasurer/Deputy <input type="checkbox"/> Depository <input type="checkbox"/> Office <input type="checkbox"/> Party          |   |   |   |  |
| <b>2. Name of Candidate</b> (in this order: First, Middle, Last)<br><input style="width: 100%;" type="text"/>   |   | <b>3. Address</b> (include post office box or street, city, state, zip code)<br><input style="width: 100%;" type="text"/> |   |  |
| <b>4. Telephone</b><br><input style="width: 100%;" type="text"/>  | <b>5. E-mail address</b><br><input style="width: 100%;" type="text"/> |   |   |  |
| <b>6. Office sought</b> (include district, circuit, group number)<br><input style="width: 100%;" type="text"/>  |   |   | <b>7. If a candidate for a <u>nonpartisan</u> office, check if applicable:</b><br><input type="checkbox"/> My intent is to run as a Write-In candidate. |  |
| <b>8. If a candidate for a <u>partisan</u> office, check block and fill in name of party as applicable:</b> My intent is to run as a<br><input type="checkbox"/> Write-In <input type="checkbox"/> No Party Affiliation <input type="checkbox"/> _____ Party candidate. |   |   |   |  |
| <b>9. I have appointed the following person to act as my</b> <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer  |   |   |   |  |
| <b>10. Name of Treasurer or Deputy Treasurer</b><br><input style="width: 100%;" type="text"/>   |   |   |   |  |
| <b>11. Mailing Address</b><br><input style="width: 100%;" type="text"/>   |   |   | <b>12. Telephone</b><br><input style="width: 100%;" type="text"/>   |  |
| <b>13. City</b><br><input style="width: 100%;" type="text"/>  | <b>14. County</b><br><input style="width: 100%;" type="text"/>        | <b>15. State</b><br><input style="width: 100%;" type="text"/>   | <b>16. Zip Code</b><br><input style="width: 100%;" type="text"/>  | <b>17. E-mail address</b><br><input style="width: 100%;" type="text"/> |
| <b>18. I have designated the following bank as my</b> <input type="checkbox"/> Primary Depository <input type="checkbox"/> Secondary Depository   |   |   |   |  |
| <b>19. Name of Bank</b><br><input style="width: 100%;" type="text"/>  |   | <b>20. Address</b><br><input style="width: 100%;" type="text"/>   |   |  |
| <b>21. City</b><br><input style="width: 100%;" type="text"/>  | <b>22. County</b><br><input style="width: 100%;" type="text"/>        | <b>23. State</b><br><input style="width: 100%;" type="text"/>   | <b>24. Zip Code</b><br><input style="width: 100%;" type="text"/>  |  |
| UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.  |   |   |   |  |
| <b>25. Date</b><br><input style="width: 100%;" type="text"/>  |   | <b>26. Signature of Candidate</b><br><input style="width: 100%;" type="text"/>  |   |  |
| <b>27. Treasurer's Acceptance of Appointment</b> (fill in the blanks and check the appropriate block)   |   |   |   |  |
| I, <input style="width: 80%;" type="text"/> , do hereby accept the appointment<br>(Please Print or Type Name)   |   |   |   |  |
| designated above as: <input type="checkbox"/> Campaign Treasurer <input type="checkbox"/> Deputy Treasurer.   |   |   |   |  |
| <input style="width: 100%;" type="text"/><br>Date   |   | <input style="width: 100%;" type="text"/>   |   |  |
|   |   | Signature of Campaign Treasurer or Deputy Treasurer   |   |  |
| DS-DE 9 (Rev. 10/10)  |   |   | Rule 1S-2.0001, F.A.C.  |  |

Appendix F: DS-DE 19A Affidavit of Undue Burden - Candidate

**AFFIDAVIT OF UNDUE BURDEN**  
(Section 99.097(4), Florida Statutes)

**IMPORTANT: (1) Paying signature gatherers will preclude or invalidate the filing of an undue burden oath.** Section 99.097(6), Florida Statutes, provides: (a) If any person is paid to solicit signatures on a petition, an undue burden oath may not subsequently be filed in lieu of paying the fee to have signatures verified for that petition. (b) If an undue burden oath has been filed and payment is subsequently made to any person to solicit signatures on a petition, the undue burden oath is no longer valid and a fee for all signatures previously submitted to the supervisor of elections and any submitted thereafter shall be paid by the candidate, person, or organization that submitted the undue burden oath. If contributions as defined in s. 106.011 are received, any monetary contributions must first be used to reimburse the supervisor of elections for any signature verification fees that were not paid because of the filing of the undue burden oath. [Note: The second sentence in (b) applies only when payment is made to a signature gatherer after an undue burden oath had been filed.]

**(2) Upon a candidate terminating the campaign,** any candidate who qualified by the petition process and who has surplus funds, must first apply the surplus funds to the reimbursement of the signature verification fee (if applicable). See s. 106.141(7), Florida Statutes.

\*\*\*\*\*  
I certify under oath that I intend to qualify as a candidate for the office of \_\_\_\_\_ and that I am unable to pay the fee for verification of petition signatures for that office without imposing an undue burden on my personal resources or on resources otherwise available to me.

X  
\_\_\_\_\_  
Signature of Candidate      P      Candidate's Name  
\_\_\_\_\_  
Address      City  
\_\_\_\_\_  
State      Zip      Telephone Number  
State of Florida  
County \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
by \_\_\_\_\_.

Personally Known: \_\_\_\_\_ or

Produced Identification: \_\_\_\_\_

Type of Identification Produced: \_\_\_\_\_

\_\_\_\_\_  
**Signature of Notary Public – State of Florida**  
Print, Type or Stamp Commissioned Name of  
Notary Public

## Appendix G: DS-DE 104 Candidate Petition Form

| <b>CANDIDATE PETITION</b>  |        |  |          |
|--|--------|--|----------|
| <i>Notes:</i> - All information on this form becomes a public record upon receipt by the Supervisor of Elections.<br>- It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]<br>- If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form. |        |  |          |
| I, _____ the undersigned, a registered voter<br>(print name as it appears on your voter information card)  |        |  |          |
| in said state and county, petition to have the name of _____<br>placed on the Primary/General Election Ballot as a: [check/complete box, as applicable]  |        |  |          |
| <input type="checkbox"/> Nonpartisan <input type="checkbox"/> No party affiliation <input type="checkbox"/> _____ Party candidate for the office of _____<br>(insert title of office and include district, circuit, group, seat number, if applicable)   |        |  |          |
| Date of Birth (MM/DD/YY) or Voter Registration Number  |        | Address  |          |
| _____  |        | _____  |          |
| City   | County | State  | Zip Code |
| _____  | _____  | _____  | _____    |
| Signature of Voter   |        | Date Signed (MM/DD/YY)<br>[to be completed by Voter] |          |
| _____  |        | _____  |          |
| Rule 1S-2.045, F.A.C.  |        | DS-DE 104 (Eff. 09/11)                               |          |

## Appendix H: DS-DE 18A President and Vice President Candidate Petition, No Party Affiliation and DS-DE 18B President and Vice President Candidate Petition, Minor Political Party

| <b>PRESIDENT &amp; VICE PRESIDENT CANDIDATE PETITION - NO PARTY AFFILIATION</b>   |   |
|---|---|
| <p><i>Notes:</i> - All information on this form becomes a public record upon receipt by the Supervisor of Elections.<br/>                     - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]<br/>                     - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.</p>   |   |
| <p>I, _____ the undersigned, a registered voter<br/>                     _____<br/>                     (print name as it appears on your voter information card)<br/>                     in said state and county, petition to have the name of _____<br/>                     for President and _____ for Vice President placed on the<br/>                     General Election Ballot for the presidential election occurring in _____ as no party affiliation candidates.<br/>                     _____<br/>                     (insert year)</p> |   |
| <p>Date of Birth (MM/DD/YY) or Voter Registration Number</p>  | <p>Address</p>  |
| <p>City</p>   | <p>County</p>   |
| <p>State</p>  | <p>Zip Code</p>   |
| <p>Signature of Voter</p>   | <p>Date Signed (MM/DD/YY)<br/>                     [to be completed by voter]</p> |
| <p>Rule 1S-2.045, F.A.C.</p>  | <p>DS-DE 18A (Eff. 09/11)</p>   |

| <b>PRESIDENT AND VICE PRESIDENT CANDIDATE PETITION - MINOR POLITICAL PARTY</b>   |   |
|--|---|
| <p><i>Notes:</i> - All information on this form becomes a public record upon receipt by the Supervisor of Elections.<br/>                     - It is a crime to knowingly sign more than one petition for a candidate. [Section 104.185, Florida Statutes]<br/>                     - If all requested information on this form is not completed, the form will not be valid as a Candidate Petition form.</p>  |   |
| <p>I, _____ the undersigned, a registered voter<br/>                     _____<br/>                     (print name as it appears on your voter information card)<br/>                     in said state and county, petition to have the candidates for President and Vice President nominated by<br/>                     _____<br/>                     _____<br/>                     (insert name of minor political party)<br/>                     placed on the General Election ballot for the presidential election occurring in _____<br/>                     _____<br/>                     (insert year)</p> |   |
| <p>Date of Birth (MM/DD/YY) or Voter Registration Number</p>   | <p>Address</p>  |
| <p>City</p>  | <p>County</p>   |
| <p>State</p>   | <p>Zip Code</p>   |
| <p>Signature of Voter</p>  | <p>Date Signed (MM/DD/YY)<br/>                     [to be completed by voter]</p> |
| <p>Rule 1S-2.045, F.A.C.</p>   | <p>DS-DE 18B (Eff. 09/11)</p>   |

## Appendix I: Legal References and Rules Cited

### Florida Statutes

- [99.095](#) Petition process in lieu of a qualifying fee and party assessment.
- [99.09651](#) Signature requirements for ballot position in year of apportionment.
- [99.097](#) Verification of signatures on petitions.
- [100.371](#) Initiatives; procedure for placement on ballot.
- [104.31](#) Political activities of state, county, and municipal officers and employees.
- [106.011](#) Definitions
- [106.15](#) Certain acts prohibited.

### Florida Election Code

- [Chapters 97 – 106, Florida Statutes](#)

### Florida Administrative Code

- [Rule 1-S-2.045](#), F.A.C.

### Forms

- [DS-DE 9](#) Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates
- [DS-DE 18A](#) President and Vice President Candidate Petition, No Party Affiliation
- [DS-DE 18B](#) President and Vice President Candidate Petition, Minor Political Party
- [DS-DE 19A](#) Affidavit of Undue Burden - Candidate
- [DS-DE 104](#) Candidate Petition Form

### Candidate Tracking System – Division of Elections

- <http://dos.elections.myflorida.com/candidates/>