



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

MEMORANDUM

TO: Political Parties, Affiliated Party Committees, Political Committees, and
Electioneering Communication Organizations

FROM: Kristi Reid Willis, Chief *KRW*
Bureau of Election Records

DATE: November 9, 2017

SUBJECT: Special Election - State Senate, District 31

A special election has been called for the office of State Senate, District 31. The special primary election for this race is scheduled for January 30, 2018. The special election for this race is scheduled for April 10, 2018.

When a special election is called to fill a vacancy in office, all political committees, electioneering communication organizations, political parties and affiliated party committees making contributions or expenditures to influence the results of such special election shall file campaign treasurer's reports with the filing officer on the dates set by the Department of State.

Committees or organizations are required to file special election campaign treasurer's reports only if the committee or organization makes a contribution to a special election candidate during the special election reporting periods (see chart on next page) or makes an expenditure to influence the results of the special election.

Please note that activities reported on special election reports are only expenditures that are made to influence the results of the special election. All other activity (e.g., contributions) is reported on the appropriate campaign treasurer's report.

Once a committee or organization has participated in the special election and has filed a special election campaign report, all remaining special election reports must be filed even if there is no further special election activity. If there is no further activity, a waiver must be filed.

MEMORANDUM

November 9, 2017

Page Two

All reports must be filed through the Electronic Filing System (EFS) not later than midnight, Eastern Time, of the due date. Reports not filed by this time are late filed and subject to the penalties in Sections 106.07(8) and 106.29, Florida Statutes.

In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

The campaign reporting schedule for this special election is as follows:

<u>Report</u>	<u>Due Date</u>	<u>Covered Period</u>
SP1	12/19/17	11/06/17 – 12/14/17
SP2	01/26/18	12/15/17 – 01/25/18
SG1	03/09/18	01/26/18 – 03/02/18
SG2	04/06/18	03/03/18 – 04/05/18
* SG3	05/10/18	04/06/18 – 04/30/18

Contact our office at (850) 245-6280 if you have any questions.

KRW/mcc

* Please note the addition of a close-out report that is due after the election.