

LSTA PANEL EVALUATION CRITERIA

Project Need

0 to 30 points

Reviewers will evaluate if the application addresses the following components:

- A description of who is applying for funding. If the applicant is part of a larger organization, information should be provided on both the applicant and the larger organization.
- A description of the target population. The description includes information on the characteristics, statistics, relative comparisons or other demographics of the group to be served. It should include information such as education levels, access to resources, community situations such as poverty level, race and unemployment, as applicable to the target population.
- A description of the unmet need of the target population.
- A description of how the need was determined, including how and what input was collected from the target population on the specific need.
- A description of what conditions have prevented the applicant or other organizations from meeting the unmet need.
- A need that builds a case for the project activities.
- Information, statistics and/or anecdotal examples that document facts, support arguments, show interrelationships and demonstrate participation and support for the project. This information should be substantiated.
- Assessment of how the project fits within the applicant's mission and goals.

Project Impact

0 to 30 points

Reviewers will evaluate if the application addresses the following components:

- The benefit of the project on the target audience.
- A solution that is appropriate to address the identified need of the targeted population.

Project Implementation

0 to 30 points

Reviewers will evaluate if the application addresses the following components:

- A detailed description of the activities to be performed from the beginning to the end of the project.
- A logical and appropriate process of implementation.
- A realistic timeline for project implementation.
- Evidence that the project is feasible and achievable within the project period.

- An adequate and appropriate publicity plan for the project.
- Whether the resources described for the project are appropriate and sufficient to carry out the project.
- A realistic budget for the project. All grant and matching funds must be related to the project activities being performed.
- A budget that shows how all grant and matching amounts were calculated.

Internet Safety

0 or 9 points

Points for implementation of an Internet safety program are determined and assigned by division staff at the time of the grants staff review. These points cannot be changed by panel members.