

**FRIENDS OF THE STATE LIBRARY AND ARCHIVES OF FLORIDA INC.
MINUTES**

December 5, 2013 (Conference Call)

Present:	<u>Board of Directors/Executive Committee:</u> David Nelson Deanna Ramsey Loretta Flowers	<u>Division Staff:</u> Jennifer Womble Judith Ring Stephanie Watson Amy Johnson
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Introductions

The meeting of the Board of Directors/Executive Committee came to order at 9:04 a.m. Introductions were made, and a quorum was announced. Jennifer Womble introduced Stephanie Watson as the new administrative assistant to the Division Director.

Adoption of the Agenda

A motion to accept the agenda was made; it was seconded and unanimously approved.

Approval of Minutes

A motion to approve the minutes from June 25, 2012 was made; it was seconded and unanimously approved.

Business Items

Review Actual Budget for FY 2012-13

The final Fiscal Year (FY) 2012-13 budget was reviewed. Public support and grant funding remains stable. The largest contribution was from the Miami Dolphins for library summer reading programs. The R.A. Gray parking garage continues to be a consistent source of revenue, generating \$4,978.00 in 2013. The net assets for FY 2012-13 are \$9,577.43.

Review Proposed Budget for FY 2013-14

The FY 2013-14 budget was presented and reviewed. A motion to approve was made; it was seconded and unanimously approved.

Corporate Resolutions

One Corporate Resolution was presented:

The Board of Directors/Executive Committee agreed to sponsor the Department of State's Employee Recognition Events.

Other Business

Miscellaneous

Members were updated on the following:

On July 29, 2013, the annual agreement between the Department and the Friends was signed and approved for a term of one year.

The Friends' Corporate Annual Report, which must be filed annually to maintain active status as a corporate entity, was filed with the Division of Corporations prior to the May 1 deadline.

Additional Sponsored Events

Members were briefed on the following:

The Friends partnered with the Miami Dolphins Foundation to receive \$10,000 toward the purchase of reading incentives for children who participated in statewide summer reading programs.

On behalf of the Friends, 379 copies of "Winter's Tail: How One Little Dolphin Learned How to Swim Again" were distributed at the National Book Festival. Furthermore, the Friends received funds from Chief Officers of State Library Agencies to support Florida's booth at the Pavilion of States.

On October 11, the Friends sponsored a catered slideshow at the R.A. Gray building celebrating American Archives Month. In addition to the slideshow, the Friends sponsored a poster in support of American Archives Month, which was distributed locally as well as to state archives across the country.

Three libraries were recognized for exemplary projects funded by Library Services and Technology Act (LSTA) grant funds. The following libraries were presented a plaque during the 2013 Directors' Meeting:

- Jacksonville Public Library for the *Expanding Horizons Adult Literacy Project*.
- Marion County Public Library for *System Ready to Read: Zero to Three*.
- Gadsden County Public Library for *Engaging Tweens, Teens and Their Community Through Science Exploration*.

Before the meeting adjourned, Judith Ring updated members on Division projects and events.

Next Meeting

The next meeting will likely be held in April 2014.

Adjournment

The meeting adjourned at 9:32 a.m.