

FLORIDA DEPARTMENT *of* STATE



DIVISION OF
LIBRARY and
INFORMATION SERVICES

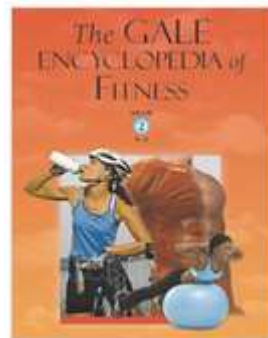
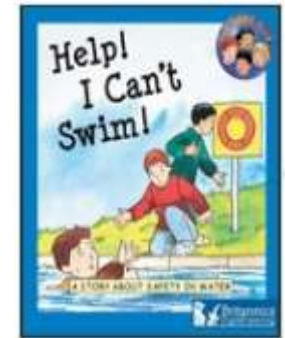
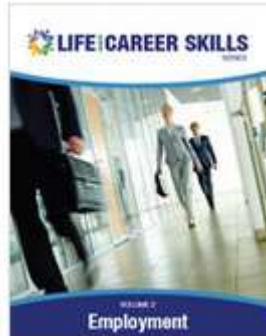
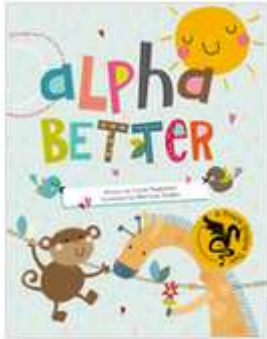
2019 Public Library Directors Meeting

2019 PUBLIC LIBRARY DIRECTORS MEETING

**If you work for a Florida
library,
we work for you!**



2019 PUBLIC LIBRARY DIRECTORS MEETING



Florida Electronic Library
These titles and more on the Gale Virtual Reference
Library.
flelibrary.org

FLORIDA DEPARTMENT of STATE



DIVISION OF
LIBRARY and
INFORMATION SERVICES

2019 PUBLIC LIBRARY DIRECTORS MEETING



**Division
Director**

Amy Johnson
amy.johnson@dos.myflorida.com
850.245.6603



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**Bureau
Chief**

Claudia Holland

claudia.holland@dos.myflorida.com

850.245.6622



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Leadership, Recruitment and Development

- **Do you want to learn more about library leadership?**
- **Do you need to empower your staff?**
- **Do you want to be a library mentor?**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Leadership
Skills**

Claudia Holland
claudia.holland@dos.myflorida.com

850.245.6622

dos.myflorida.com/library-archives/services-for-libraries/more-programs/leadership/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Community Engagement and Resources

- **Do you want to keep up with the fast-paced changes in e-government?**
- **Are you interested in building community partnerships?**
- **Do you use social media or data displays to communicate with your stakeholders?**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Community
Engagement**

Kaycee Shiley

kaycee.shiley@dos.myflorida.com

850.245.6625

dos.myflorida.com/library-archives/services-for-libraries/community/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Continuing Education

- **Do you want to offer your staff self-paced courses or live webinars?**
- **Do you want to keep abreast of current trends?**
- **Do you want to know more about Bureau of Library Development programs?**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Continuing
Education**

Dorothy Frank

dorothy.frank@dos.myflorida.com

850.245.6631

dos.myflorida.com/library-archives/services-for-libraries/continuing-education/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Continuing
Education**

Melissa Hooke

melissa.hooke@dos.myflorida.com

850.245.6632

dos.myflorida.com/library-archives/services-for-libraries/continuing-education/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Florida Electronic Library & Florida Statewide Digital Initiative

- **Do you need online resources for your patrons?**
- **Do you want to digitize a collection or find out more about digitization?**



Florida
Statewide
Digital
Initiative



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



FLeLibrary.com

dos.myflorida.com/library-archives/services-for-libraries/more-programs/statewide-digital-action-plan/

**BLDing
the FEL
&
Digital
Initiative**

Dorothy Frank

dorothy.frank@dos.myflorida.com

850.245.6631



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Equal Access to All

- **Do you want to build services for your underserved populations?**
- **Do you need assistance with E-Rate?**
- **Do you need help with the Americans With Disabilities Act?**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Equal
Access to
All**

Emily Hart

emily.hart@dos.myflorida.com

850.245.6633



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Florida Library Youth Program

- **Do you have questions about the Collaborative Summer Library Program?**
- **Do you want to receive the *FLYP Forward* monthly newsletter?**
- **Are you looking for help with all things YOUTH?**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Youth
Services**

Kaycee Shiley

kaycee.shiley@dos.myflorida.com

850.245.6625

dos.myflorida.com/library-archives/services-for-libraries/florida-library-youth-program/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

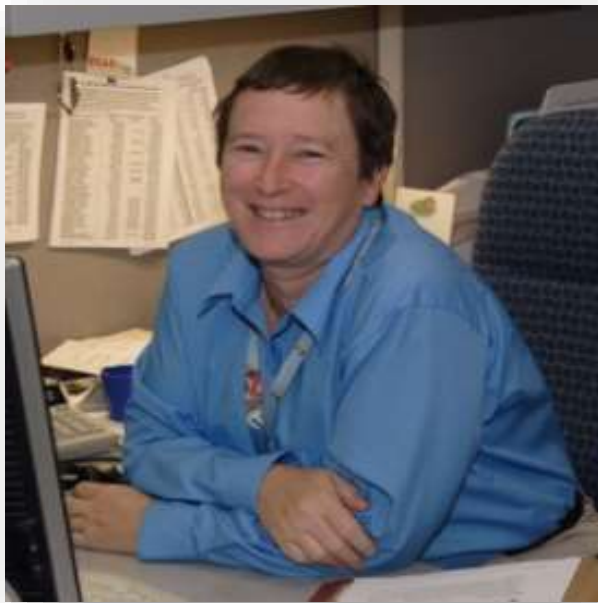
Grants

- **Are you interested in support to construct a new library or modify an existing one?**
- **Are there services you could offer or enhance if you had federal funding for a year?**
- **Do you want to learn more about how to apply for grants?**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing Library
Resources Through
Financial Support**

Marian Deeney

marian.deeney@dos.myflorida.com

850.245.6620

dos.myflorida.com/library-archives/services-for-libraries/grants/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing Library
Resources Through
Financial Support**

David Beach
david.beach@dos.myflorida.com
850.245.6630

dos.myflorida.com/library-archives/services-for-libraries/grants/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Library Administration, Planning and Adult Literacy

- **Are you a new public library director learning the ropes in your community?**
- **Do you have questions about working with your library Friends group, library board or other library supporters?**
- **Do you want to enhance your literacy programs and services for adults lacking high school diplomas and for those who are English language learners (ELL)?**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing &
Strengthening
Directors &
Library
Supporters**

Sandy Newell

sandy.newell@dos.myflorida.com

850.245.6624

dos.myflorida.com/library-archives/services-for-libraries/more-programs/library-administration-and-planning/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT

Library Data and Statistics

- **Do you need a special data report?**
- **Do have questions about the Annual Statistical Report?**
- **Are you interested in telling your library story using data graphics?**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Library
Stories With
Data &
Statistics**

Scott Schmucker

scott.schmucker@dos.myflorida.com

850.245.6608

dos.myflorida.com/library-archives/services-for-libraries/more-programs/library-data-and-statistics/



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY DEVELOPMENT



**BLDing
Support for
the Bureau &
Florida's
Libraries**



***Summer Callahan &
Sena Heiman***



Follow the Bureau of Library Development



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT



**Bureau
Chief**

Beth Golding

beth.golding@dos.myflorida.com

850.245.6639



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

- State government records.
- Local government records.
- Historical manuscripts.
- Photographs/films/video S.
- Genealogical collections.



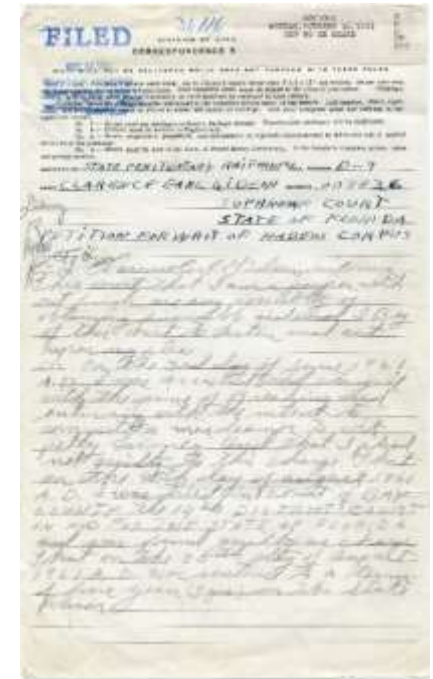
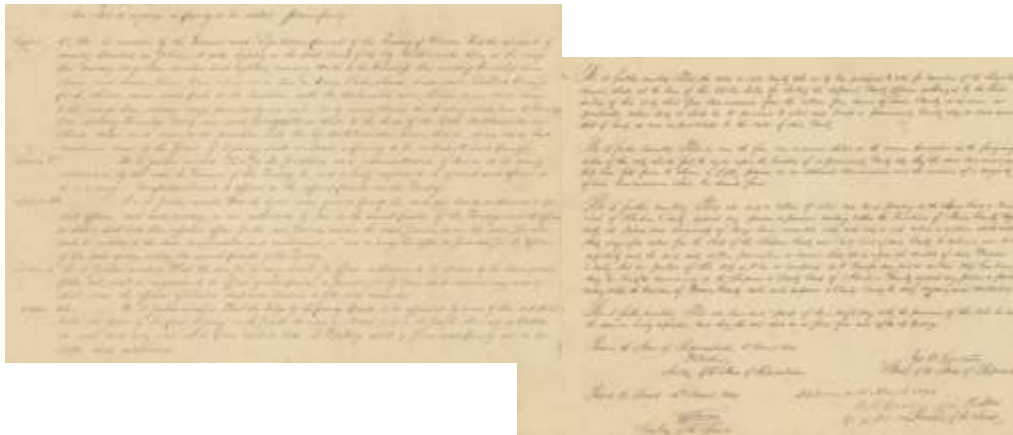
2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

State government records

- Original laws.
- Supreme Court case files.
- Governors' records.
- State agency records.



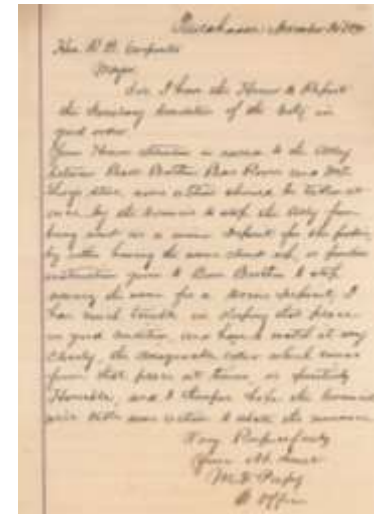
2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

Local government records

- County Clerk of Court microfilm.
- City government records.
 - Miami city ordinances, 1912-1979.
 - City of Tallahassee records, 1885-1965.
- County ordinances, 1969-2013.
- Municipal charters and annexation ordinances, 1915-2017.



DIVISION OF
**LIBRARY and
INFORMATION SERVICES**

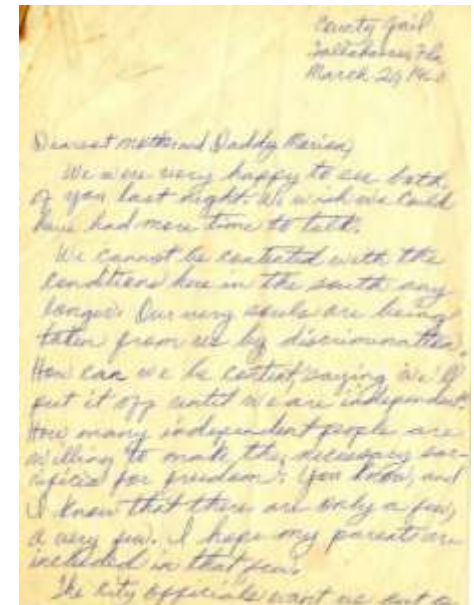
2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

Historical manuscripts (non-government records)

- Personal / family papers.
- Organizational papers.



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

Genealogical collections

- Census records.
- Florida Pioneer Certificate Application Files.
- Confederate Pension Application Files.
- On-site databases.



HeritageQuest Online

A photograph of a historical document, likely a census record, showing a grid of handwritten entries. The document is aged and yellowed, with multiple columns of text. The handwriting is in cursive, typical of the 19th century. The document appears to be a list of names and their corresponding family members, possibly from a Florida census record.

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

Photographic collections



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

Collections Management and Processing

- **Accessioning.**
- **Arrangement and description.**
- **Digitization – Florida Memory.**



DIVISION OF
**LIBRARY and
INFORMATION SERVICES**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida Public Research Room



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida Tours and Presentations



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

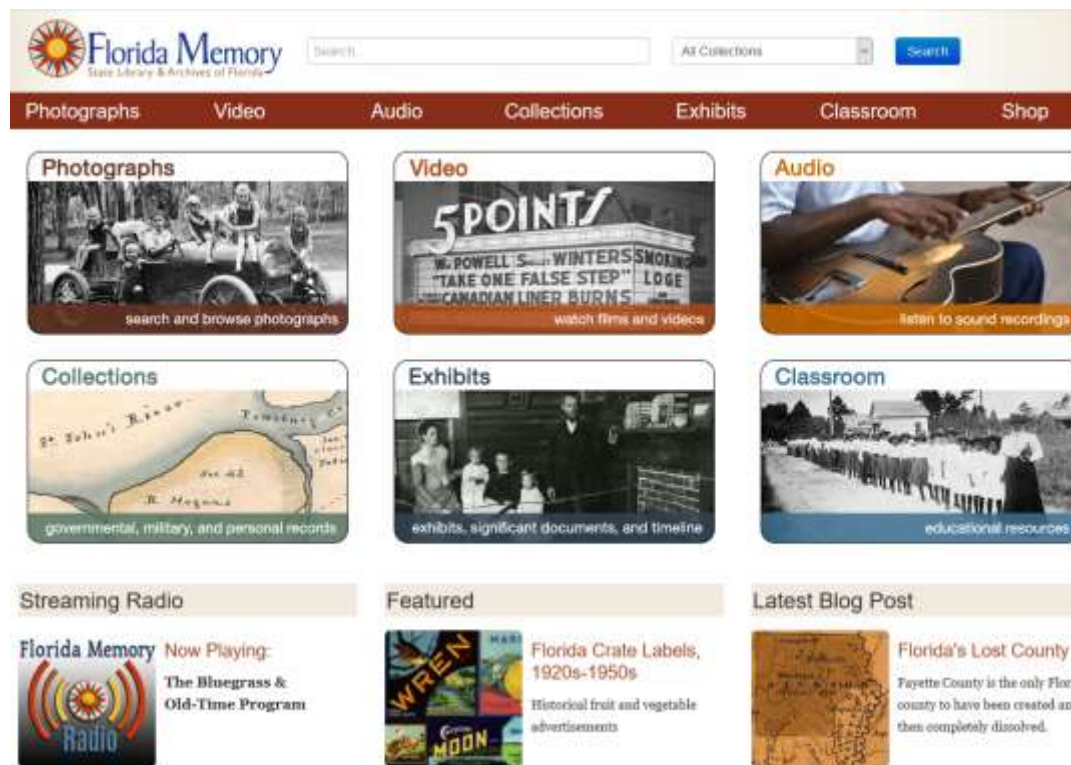


We can develop custom webinars on genealogy or local history topics for you or your patrons!

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

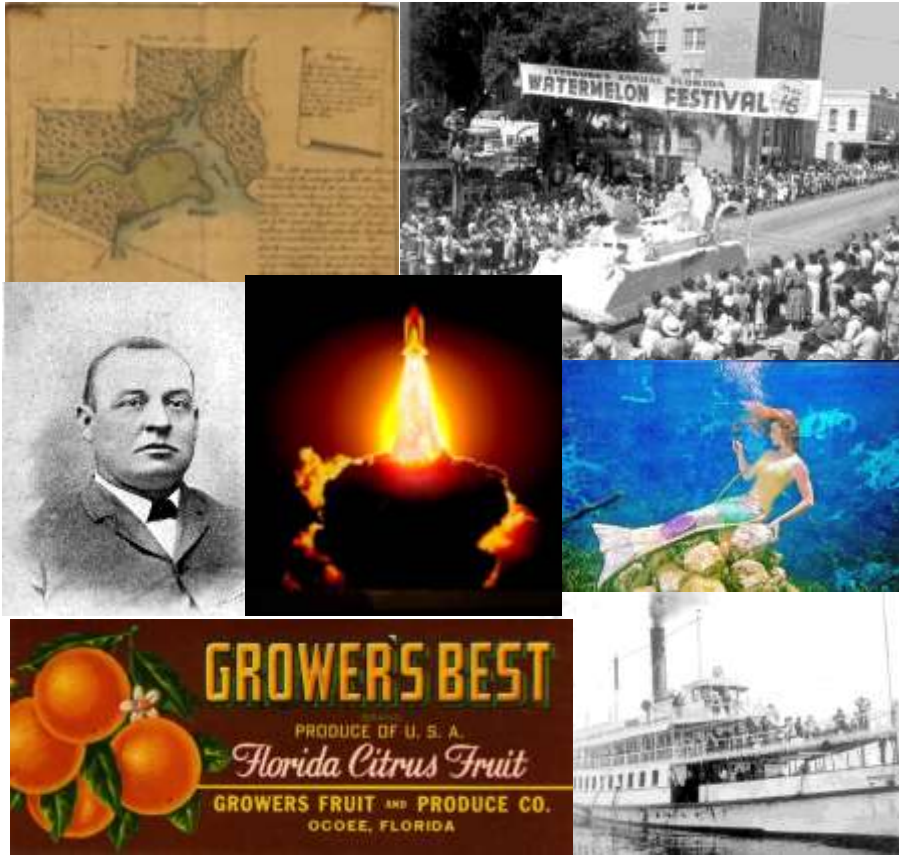
State Archives of Florida Florida Memory



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida



Design captivating exhibits and presentations about local history using photos and other media from Florida Memory.

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida



**Find photos and videos
from your community on
FloridaMemory.com to
share on social media.**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

How the State Archives can help you:

- **Workshops and webinars.**
- **Florida Memory resources.**
 - **Photos for anniversaries, commemorations, exhibits, promotional materials, wall décor.**
 - **Classroom resources.**
 - **History Day resources.**

2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

State Archives of Florida

How the State Archives can help you:

- **Historical records collections – use these to:**
 - **Document public service.**
 - **Celebrate major milestones.**
 - **Conduct community or family history research.**

State Archives of Florida

Learn more about us on Social Media.



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

Records Analysis and Training

- Retention schedules.
- Compliance.
- Records Management training.
- Technical assistance.

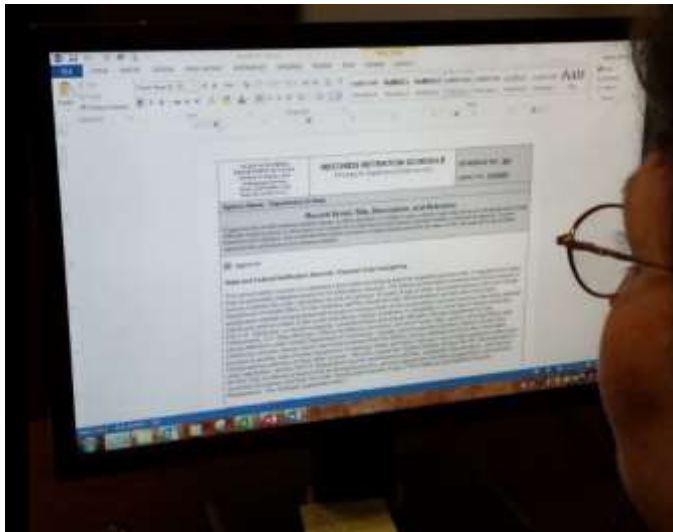


2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

Records retention and disposition

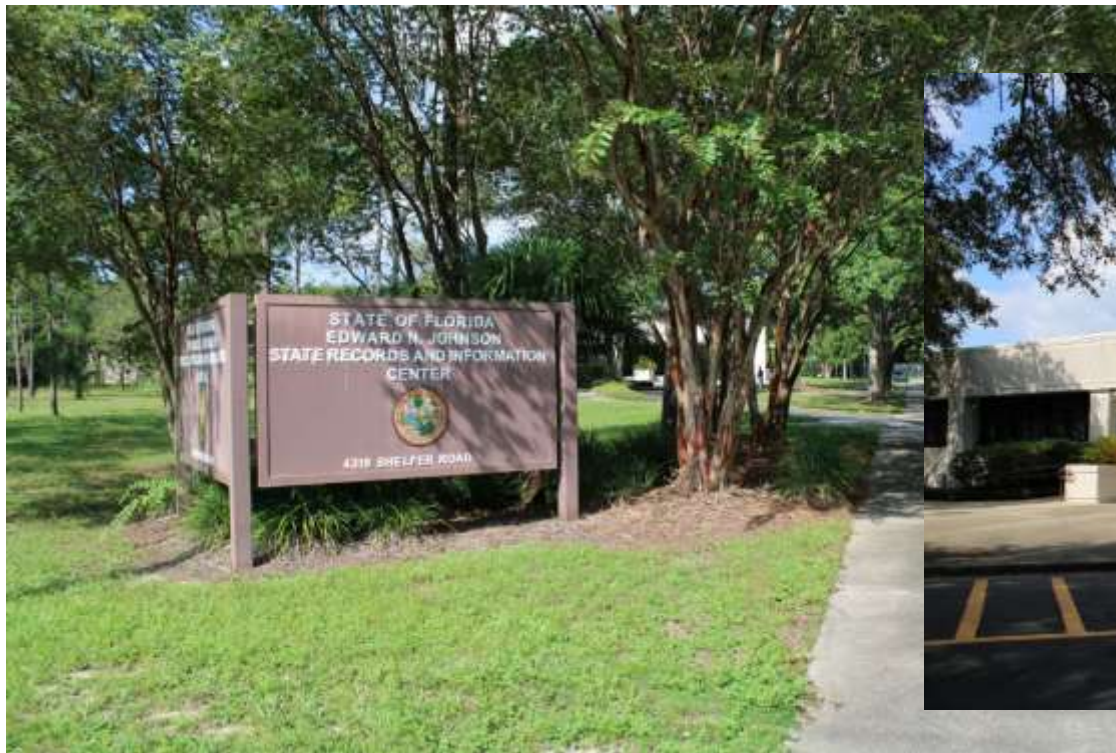


2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

State Records Center – Secure, low-cost records storage



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

State Records Center – Secure, low-cost records storage

- **Paper records storage.**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

State Records Center – Secure, low-cost records storage

- **Reference Services.**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

State Records Center- Secure, low-cost records storage

- **Security Microfilm Vault.**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF ARCHIVES AND RECORDS MANAGEMENT

Records Management

State Records Center- Secure, low-cost records storage

- **Electronic Media Vault.**



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY AND NETWORK SERVICES



**Bureau
Chief**

Cathy Moloney

cathy.moloney@dos.myflorida.com

850.245.6687



2019 PUBLIC LIBRARY DIRECTORS MEETING

BUREAU OF LIBRARY AND NETWORK SERVICES

Florida Special Collection

- **Books and magazines.**
- **Maps.**
- **Newspapers.**
- **City and county plans.**
- **City directories.**
- **Telephone books.**
- **... and more.**





FLORIDA DEPARTMENT *of* STATE

**Ron DeSantis, Governor
Laurel M. Lee, Secretary of State
Florida Department of State
Division of Library and Information Services**

**This presentation was funded under the provisions of the Library Services and Technology Act from the Institute of Museum and Library Services.
Florida's LSTA program is administered by the Department of State's
Division of Library and Information Services.**

