

REQUEST TO DESTROY UNUSED ELECTION MATERIALS (101.545, F.S.)

SECTION 1 – REQUEST (SUBMIT FORM TO DIVELECTIONS@DOS.MYFLORIDA.COM)



Name			
Title			
Jurisdiction			
Address			
Email Address			
Name of Election(s)			
Date of Election(s)			
Volume of materials to be disposed			
Confirm materials are unused	<input type="checkbox"/>	Confirm election has concluded	<input type="checkbox"/>
Signature		Date Submitted	

SECTION 2 – REVIEW

<input type="checkbox"/>	Request must be submitted by the County Supervisor of Elections or municipal clerk that conducted election (or deputy thereof).
<input type="checkbox"/>	Request must state which election(s) materials are to be disposed.
<input type="checkbox"/>	Request must list the approximate volume of materials to be disposed.
<input type="checkbox"/>	Request must be for unused materials only.
<input type="checkbox"/>	Request must be submitted after election has concluded.

Initial Review: _____ Date: _____
Executive Assistant

Second Review: _____ Date: _____
Assistant Division Director

SECTION 3 – APPROVAL

The request to destroy unused ballots and other unused election materials from the election(s) listed above is approved pursuant to section 101.545, Florida Statutes.

Approval: _____ Date: _____
Division Director