

**2020 Hurricane Michael National Park Service Subgrants
Formal Solicitation for Applications
Application Deadline: August 31, 2020**

The Florida Department of State, Division of Historical Resources is soliciting applications for historic preservation projects providing relief to damages resulting from Hurricane Michael. The application submission period **will close on August 31, 2020**. Applications are available for download and printing at the Division's Hurricane Michael Grant webpage, www.flheritage.com/grants/michael.

Applications, which may only be submitted in hard copy, must be received in-person by 5:00 p.m. on Monday, August 31, 2020, or must be postmarked by 11:59 p.m. on Monday, August 31, 2020. Six paper copies of the application and all required application Support Materials (one original and five duplicates) must be delivered to the Division at: Division of Historical Resources, Director's Office, 3rd Floor, R. A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, by this deadline. **Incomplete applications and applications postmarked to our office after the deadline will not be considered.**

2020 HURRICANE MICHAEL SUBGRANT PROGRAM

Funding for this program is provided by the National Park Service (NPS) pursuant to its *Hurricanes Florence and Michael and Typhoon Yutu (FYM) Emergency Supplemental Historic Preservation Fund (ESHPPF)* Grant Program, CFDA: 15.957. Public Law 116-20 appropriated \$50 million from the Historic Preservation Fund (HPF) for historic preservation projects providing relief to damages in areas that have received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 USC 5121 et seq.) as a result of Hurricanes Florence and Michael and Typhoon Yutu which occurred in 2018. The HPF uses revenue from federal oil leases on the Outer Continental Shelf, providing assistance for a broad range of preservation projects without expending tax dollars.

Pursuant to Grant Number P20AP00013, NPS awarded the Division of Historical Resources, Florida's State Historic Preservation Office (SHPO), \$10,200,000 from the ESHPPF, of which \$8,054,000 million is available for subgrants for recovery, repair, and disaster mitigation activities directed at historic properties damaged during Hurricane Michael, incident period October 7, 2018-October 19, 2018.

ELIGIBLE APPLICANTS

Eligible Applicant Organizations are either a public entity (non-federal) or an active nonprofit.

AWARD AMOUNT AND MATCH REQUIREMENTS

Maximum award amount: \$500,000

Match requirement: There is no match requirement for this subgrant program.

APPLICATION RESTRICTIONS

An Applicant Organization may submit up to three (3) applications under this program, provided that applications do not address the same facility, project, property, or site.

ALLOWABLE COSTS

The allowable costs for this grant program are specific to damage directly related to Hurricane Michael and include the following activities:

- Recovery and repair of historic properties in areas that received a major disaster declaration pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act (42 U.S.C. 5121 et seq.).
- Survey and Inventory of historic resources to determine eligibility, degree of damage and provide preparedness for future disasters (must meet NPS spatial data standards); or Phase I archaeological survey to determine degree of damage and Phase II testing to determine National Register eligibility of sites damaged by Hurricane Michael.
- Projects must substantially mitigate the threat and include steps to mitigate future damage.
- Regardless of project type, the following requirements must be met to receive FYM funding:
 - Eligible properties include historic districts, buildings, sites, structures and objects listed or eligible for listing in the National Register of Historic Places.

- Eligible, but not listed, properties that receive funding must complete and submit a nomination to the National Register as part of the project.
- Listed properties that receive funding must complete and submit an amendment to the current National Register listing.
- All work must meet the Secretary of the Interior’s Standards and Guidelines for Archeology and Historic Preservation.
- Eligible properties must be within the following counties: Bay, Calhoun, Franklin, Gadsden, Gulf, Holmes, Jackson, Jefferson, Leon, Liberty, Madison, Okaloosa, Taylor, Wakulla, Walton, and Washington.

Ineligible activities include:

- Acquisition of real property.
- Total or major reconstruction. Allowable reconstruction activities are limited to portions of a historic property that still retain (prior to reconstruction) sufficient significance and integrity to remain listed on the National Register, and for which adequate historical documentation is available.
- For additional information on non-allowable costs for all grants awarded by the Division of Historical Resources, please refer to Section VIII. “Non-Allowable Expenses” of the Special Category Grants Guidelines.

APPLICATION REVIEW AND PROJECT SELECTION

Division staff will conduct a technical review to determine project eligibility. Eligible applications will be reviewed by a five-member 2020 Hurricane Michael Subgrants Selection Committee appointed by the Florida Secretary of State. Applications selected for funding approval will be submitted to NPS for final review. Following final review and approval by NPS, all applicants will be notified in writing of the award decisions.

RELEASE OF FUNDS

To receive grant funds, grantees will be required to sign a Grant Award Agreement with the Division containing specific administrative responsibilities and other terms and conditions for receiving funding. Any unexpended balance of grant funds will revert at the end of the 24-month period.

ADDITIONAL REQUIREMENTS

All subgrants must follow OMB regulations in 2 CFR 200, and the Historic Preservation Fund Grants Manual (available at <https://www.nps.gov/preservation-grants/>).

Subgrantees with projects involving development activities will also be required to execute a covenant, easement, or preservation agreement, as required for receipt of all funds from the HPF. The length of the covenant/easement/agreement depends on the amount of HPF funds invested into the project. Per the HPF Manual, the following are the amounts and time periods required by NPS:

- \$1 to \$10,000: 5-year minimum *preservation agreement*. A covenant amending the deed is not required.
- \$10,001 to \$ 25,000: 5-year minimum covenant recorded on the property deed.
- \$25,001 to \$50,000: 10-year minimum covenant recorded on the property deed.
- \$50,001 to \$100,000: 15-year minimum covenant recorded on the property deed.
- \$100,001 and above: 20-year minimum covenant recorded on the property deed.

ADDITIONAL INFORMATION

If you have any questions regarding proposed projects or the online application form, please contact the Division of Historical Resources, at 800.847.7278 or 850.245.6333 or email at DHRMichaelgrant@dos.myflorida.com.

FAQs

Emergency Supplemental Historic Preservation Fund (ESHPPF) Program (CFDA: 15.957) 2020 Hurricane Michael National Park Service Subgrants Florida

Q: How long do we have to complete the work?

A: The initial term of all subgrants will be 24 months, but in all cases, subgrants work must be completed during the term of the federal grant from NPS.

Q: Can we reimburse for damage that has already been repaired?

A: No. Expenses related to damage that has already been repaired may not be reimbursed by DHR. Costs for work performed prior to the beginning of the subgrant period are non-allowable.

Q: Can properties that were funded by FEMA receive this funding and if so, does the scope of work need to be entirely different?

A: It will depend on what FEMA funded and what this subgrant is funding. By law, Federal assistance cannot duplicate the benefits provided by other sources. This means that if property owners have already received assistance (federal, local, private insurance) to repair their properties from one program, this subgrant may not provide assistance to cover the same repair/assistance work. ESHPPF usually supplements the historic preservation efforts that FEMA and insurance might not fund. For example, FEMA may fund the “repair” of a building but not with appropriate materials or methods. In this case, a ESHPPF subgrant can supplement that cost to preserve the historic integrity of the resource. If an historic property had a slate roof that was damaged in the storm(s) and FEMA is offering to pay for three-tab asphalt shingles, ESHPPF could be used to pay the difference between asphalt shingles and slate. An itemized list of what FEMA or insurance funded will be required to document there is no “double dipping” or duplication of assistance. Also keep in mind that ESHPPF funding cannot match FEMA funding.

Q: Can we fund a project FEMA might fund?

A: We encourage you to focus on prioritizing projects that might not receive other funding opportunities, including damaged resources that were underinsured or uninsured and otherwise might be lost or damaged beyond repair if not funded through this program.

Q: Are archaeology projects eligible?

A: Yes. Phase I Archaeological Survey and limited Phase II testing to determine eligibility is permitted. No Phase III excavations will be funded. All archaeological projects should be focused on determining degree of damage to sites that resulted from Hurricane Michael. Any survey work must relate to an existing, new, or amended National Register nomination.

Q: Is architectural survey eligible?

A: Yes, but the primary approach to the survey must be to determine storm damage. Any survey work must result in a new or amended National Register nomination, or determination that damage is too great for eligibility or continued listing.

Q: Can a museum be funded if it was damaged by the hurricane?

A: Yes and no. if the museum is in a historic structure, the repairs to that building and securing the collection during construction may be funded. ESHPPF does not fund conservation of collections, acquisition or replacements.

Q: Can historic cemetery repairs be funded?

A: Yes. However, like everything else, they must be listed or eligible for listing in the National Register individually or part of a district.

Q: Can we elevate buildings in flood prone areas?

A: It is not the mission of NPS to elevate buildings out of the floodplain. First, NPS recommends an assessment of whether the structure would still be eligible for the National Register after elevation and then you will need to discuss this with DHR and NPS to determine if it will retain its listing prior to applying for funding.

Q: Are federally owned properties eligible? Can a federal agency be an applicant?

A: ESHPPF funds cannot be used on federally owned properties nor can a federal agency be a recipient of grant funds.

Q: What if there is there not any documentation to prove damage was made by Hurricane Michael?

A: Local property assessment records, aerial photographs, photographs, and Google Street Views are ways to determine condition prior to the storm. If storm damage was multiplied by deferred maintenance, the work may be eligible but you will need to justify eligibility when requesting approval for the project. There will need to be a reasonable amount of documentation that damage was caused by Hurricane Michael, which can be also be obtained through written and certified statements from property owners if no other documentation exists.

Q: Do we complete the NEPA review?

A: All development and archaeological survey projects will require NEPA review.

Q: How long do we have to complete a nomination for the National Register?

A: The nomination package must be submitted to DHR for approval before the end of the subgrant period. DHR will require review of a draft nomination prior to submission of a final draft.

Q: Are easements required?

A: Yes. All properties funded by the HPF have covenant, easement, or preservation agreement requirements. The length of the covenant/easement/agreement depends on the amount of HPF funds invested into the project. Per the HPF Manual, the following are the amounts and time periods required:

- \$1 to \$10,000: 5-year minimum *preservation agreement*. A covenant amending the deed is not required.
- \$10,001 to \$ 25,000: 5-year minimum covenant recorded on the property deed.
- \$25,001 to \$50,000: 10-year minimum covenant recorded on the property deed.
- \$50,001 to \$100,000: 15-year minimum covenant recorded on the property deed.
- \$100,001 and above: 20-year minimum covenant recorded on the property deed.

Q: Are there minimum and maximum dollar amounts for individual subgrants?

A: The maximum award amount for Florida subgrants is \$500,000. There is no minimum award amount.

Q: Who should we contact if we have specific questions about eligibility?

A: Address all questions related to this subgrant program to DHRMichaelgrant@dos.myflorida.com.

Q: How do I submit an application?

A: Applications are available for download and printing at the Division's Hurricane Michael Subgrant webpage, www.flheritage.com/grants/michael. Applications may only be submitted in hard copy and must be received in-person by 5:00 p.m. on Monday, August 31, 2020 or must be postmarked by 11:59 p.m. on Monday, August 31, 2020. Six paper copies of the application and all required application Support Materials (one original and five duplicates) must be delivered to the Division at: Division of Historical Resources, Director's Office, 3rd Floor, R. A. Gray Building, 500 South Bronough Street, Tallahassee, Florida 32399-0250, by this deadline. **Incomplete applications and applications postmarked to our office after the deadline will not be considered.**